

Minutes of the meeting of Kenn Parish Council held on Tuesday 12th November, 7pm in the Kenn Centre, Kennford.

Present: Cllr. Chislett (Chairman); Cllr. Birt; Cllr. Stretton; Cllr. Coates; Penny Clapham (Clerk) County Cllr. Connett; District Cllr. Nuttall; Cllr. Taverner; 11 members of the public; Dave Pateman (SW Water); Cllr. Lewis.

1) Co-option to Council.

NB There are 2 vacancies to Council as Ayesha Lovell has resigned. Prior to the 15th November, only one person can be co-opted to Council at this meeting.

John Goodey co-opted onto council. All in favour.

2) Welcome Dave Pateman Wastewater Asset Planning Manager, visit requested by Council.

Responding to a request from council to attend a meeting, Dave Pateman did a slide presentation to Council. There are 5 key schemes in the programme 2020/25 which includes increasing the capacity of the treatment works in Kennford. Waste water has an impact on shellfish – the water has to be of a certain standard, (class (B) according to DEFRA); this is important when working on parishes within the Exe catchment area. Overflows are an essential part of the sewer network. The sewer network in Kenn parish also takes in water from roads, driveways etc., particularly at times of rainfall events. The pumping station itself is under review. This winter, flow equipment is to be installed in manholes in an attempt to see where the additional flow through Kenn and Kennford is coming from, at this time of the year. Planning issues were brought up. SWW are not a statutory consultee, however there is a now obligation to make sure there is capacity in the sewer networks for new properties (planning). Developers have a right to connect to the current system. Chairman thanked Dave Pateman for his presentation and his time, attending Council and explaining the systems.

3) Devon County Council Highways – to further discuss the proposed weight limit for Kennford/Kenn. To agree actions and associated expenditure.

Peter Knight and Alex Green from Devon CC Highways handed out proposed plans to councillors. Four restrictions are proposed. There is a compromise in the situation as otherwise Highways England would have to be involved greatly increasing costs. Likely time scale: next to advertise the legal traffic order for 21 days. Subject to no objections, the works can then begin. March/April 2020 could be the start.

Member of the public mentioned the HGV's coming down through Clapham.

Cllr. Chislett proposed to agree the scheme, seconded by Cllr. Lewis, all in favour by show of hands. The scheme will be within the budget allocated by Council of £5,000 towards these weight restrictions.

A letter of support to be sent in response to the consultation. Chairman thanked the Highways team for attending the meeting and explaining the time line of the proposals.

Cllr. Nuttall left the meeting 7.58pm having another appointment.

4) Declarations Of Interest: In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Teignbridge District Council within 28 days of the change. None declared.

5) PUBLIC DISCUSSION

An opportunity for members of the public to make representations, answer questions and give evidence in respect of any item of business on the agenda, or any matter of interest to the parish. The period of time designated for public participation shall not exceed 15 minutes. (Standing Orders 3e and 3f).

Reminder that members of the public are not allowed to raise issues when Council is in committee.

Member of the public raised the issue of speeding down the road from Haldon through Clapham. Not just vehicles but also cyclists going fast. Has analysed some of the cyclists' speeds using Strava. (60.1mph and 55mph). There are issues with pedestrians and horses, and near misses with cars and cycles. Could 20mph speed limit be considered/speed humps. Council will agenda this issue for December.

Simon Preece, lost key to Clapham noticeboard. Clerk to provide a second key if possible. As a Kenn resident can there be slow speed signs in Kenn. Agenda for December.

Drains from Shell garage into Kenn, blocked. Recommended to report these issues to Highways, online.

6) Apologies for Absence: Cllr. Crisp. Cllr. Westwood. District Cllr. Swain.

7) Open Spaces Committee –

- a) To resolve to set up an Open Spaces Committee with 3 councillors, to include the vice chairman. Cllr. Birt, Cllr. Lewis, Cllr. Stretton all agreed to form up this committee.
- b) Non councillors may be members of this committee (Standing Orders 4(b)). Noted.
- c) Terms of reference will be required. Clerk to action.
- d) Actions:
 - i. to work towards a project plan for all the open spaces, including budgeting for 2020/2021. These actions to include repairs and maintenance requirements to the footpaths (Cllr. Westwood to advise).
 - ii. Bulford Lane – to consider widening this lane, and the safety of the bridge over the stream. To be further actioned.
 - iii. Name the meadow. Delegated to OS committee
 - iv. To consider applying for the Government backed "Pocket Parks" grants. (short time scale). Too short a time scale to apply in 2019.

8) Grant Application – Grant application received for £1,000 from the Kenn Centre towards an Entertainments Hub. To agree actions and associated expenditure. Council resolved to authorise this grant; proposed by Cllr. Goodey, all in favour by show of hands.

9) Highways Newsletter winter special – to note grit bins will not automatically be filled. Clerk will send the current list of grit bins to Cllr. Stretton.

Snow warden details now have to be completed online. Cllr. Stretton to complete the required forms.

10) Matters raised by the Chairman (for information). Old Haldon Hill down to the join with the A380, covered in leaves. Cllr. Connett has noted this.

11) District and County Councillor Reports –

Cllr. Charles Nuttall from TDC is now on the Greater Exeter Strategic Partnership (GESp) and will keep council updated.

12) Minutes – the Minutes of the meeting held on the 8th October 2019 were approved and signed by the Chairman as a true record.

13) Operation London Bridge – Condolence books to be opened in the Church. (Books cost in the region of £20) Flowers; site suggested to be the war memorial. Clerk to purchase 2 books and keep in her office.

14) PLANNING

Planning Applications - Teignbridge District Council has asked for comments from the Parish Council on the following planning applications:

- a) 19/01697/FUL Retention of machinery store and car port. Phoenix Lodge, Haldon Quarry.
No objection.
- b) 19/02132/TPO Reduce lateral limbs of one London plane tree, Brook Lodge, Kenn.
No objection.
- c) 19/02135/NPA Application for prior approval of the installation of solar PV on a pitched roof, Forestry Commission, Bullers Hill.
No comment.

Planning Committee Scheme of Delegation – updated by Teignbridge DC; circulated by email to all councillors; noted.

15) FINANCE

Expenditure	Public Works Loan re-payment 2 nd half	£6165.29	DD
	DALC Chairman’s training Cllr. Birt	£36.00	BACs
	Employment October	£437.80	BACs
	Share cost of SLCC training seminar	£40.00	BACs
	Daw Refrigeration ltd. Playbox	£86.82	BACs
	SW Water Playbox Aug-Nov	£79.60	DD
	Grant to Kenn Centre	£1,000.00	BACs
	K. Birt – meeting refreshments	£52.59	BACs
	Alphington B.Legion – poppy wreath	£35.00	Cq162
Income	Playbox	£1,000	
	EDF Energy refund	£335.58	

Bank Reconciliation and Statement, for information

Council resolved to accept the accounts. Proposed by Cllr. Coates, all in favour by show of hands.

16) SLCC Practitioners Conference – Clerk’s request to attend this conference in February at a cost of £300 (half payment agreed by Bampton Town Council). Council resolved expenditure of £150, proposed By Cllr. Birt, all in favour by show of hands.

17) Defibrillator request from Dunchideock Parish Council – to consider part-funding the cost of a defibrillator to be sited at Underdown. £660 for W. Power. Total of £2700 – G5 and rotoid cabinet. Request declined as Council are considering installing a defibrillator in Clapham, should this be possible.

18) Subject Matter Experts – to be clarified by Cllr. Birt. For councillors to be active within their particular areas of expertise or feel passionate about; Cllr. Lewis and Cllr. Stretton environment, Cllr. Goodey planning, Cllr. Coates finance, Cllr. Chislett water, highways etc. Clerk to receive suggestions from councillors, which will enable emails to be better targeted.

19) Clerk's report

- i. Email received from Stephen Boundy, Highways. Council will be consulted on the proposed park and ride at Peamore in due course.
- ii. Playbox – in response to a query of the proposed increase, the EDF Energy DD will remain at £78 pcm as before.

- iii. Playbox – inspection report received from Exe Estuary Pest Control – no pests found Oct. Heating unit has been serviced/alarm system serviced/hot water boiler for toilets out of action; advised Playbox to call in a plumber and get this fixed as soon as possible.
- iv. 27th November – resilience conference, Clerk will attend in the absence of councillor availability.
- v. CLT community consultation event has been moved from 26th November to Tuesday 28th January.
- vi. Cllr. Goodey will become a bank signatory.

20) Councillor's reports and External Meetings attended (for information only)

Cllr. Goodey – regarding a closed off portion of a footpath between Exminster and Clapham. Probably temporary.

Cllr. Stretton – attended good councillor's short course; very interesting and very well done as did Cllr. Lewis. Attended a talk on 'One Place Studies' in Exeter.

Cllr. Lewis - will take forward the idea of climate declaration – agenda item to debate this in December. Energy saving network; this group could come and present to residents. Agenda December.

Cllr. Birt posters for the noticeboard from the police have come through. Attended chairman's course found interesting and useful. Kenn Parish Community Calendar is underway, next evening 2nd December, 7pm being hosted at Exeter Court Hotel.

21) Part II

To resolve to exclude the public and the press to progress the Clerk's salary review (Public Bodies (Admission to Meetings) 1960, s1 (2) and Local Government Act 1972 s100(2)).

Resolved and members of the public left the meeting.

22) Clerk's Salary Review – Council resolved to action the agreed salary increase. Proposed by Cllr. Birt, seconded by Cllr. Coates, all in favour by show of hands.

Items for Information - The next council meeting will be on Tuesday, 10th December 2019, 7.00pm at the Kenn Centre.

Email Circulation

Tree Charter News	P3 Footpath Newsletter
Recycle Devon thank you awards 2020	Devon Carbon Plan info newsletter
NALC newsletter x 2	NALC Chairman's Bulletin
DALC Newsletter	

MEETINGS ABSENCE RECORD 2019/2020

Month	Councillors	District Cllrs.	County Cllr.
May			
June	no meeting Cllr. Westwood - Holiday	Cllr. Foden Cllr. Nuttall – Holiday	
July	All apologies accepted. Cllr. Birt – holiday Cllr. Crisp – personal	Cllr. Foden & Cllr. Swain explained by Cllr. Nuttall	Cllr. Connett
August	All apologies accepted. Cllr. Coates – Holiday Cllr. Taverner – meeting	Cllr. Nuttall will be representing the parish of Kenn. Cllr. Nuttall – holiday	Cllr. Connett
September	All apologies accepted. Cllr. Taverner – meeting Cllr. Lewis - working Clerk – at University	Cllr. Nuttall	
October		Cllr. Foden	
November	Cllr. Crisp – working Cllr. Westwood - away	Cllr. Swain Cllr. Foden	
	All apologies accepted.		

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