

Minutes of the meeting of Kenn Parish Council held on Tuesday 10th September 2019, 6.30pm in the Kenn Centre, Kennford.

Present: Cllr. Chislett (Chairman); Cllr. Birt; Cllr. Stretton; Cllr. Coates; Cllr. Lovell; Cllr. Crisp; Cllr. Westwood; County Cllr. Connett. Representative from Kenbury Wood

1) Weight Restriction Update – County Cllr. Connett to report.

Met with officer from County Hall – the big problem is where the Kenn scheme could impinge onto the highways network. Difficulty comes with the prohibition of access, regarding significantly more signage and costs. Progress is being made, however a complete ban is going to be out of the question.

Cllr. Chislett queried the S106 agreement with reference to Peamore and the weight limit. The Peamore development has not yet been started. A ban on access would be the most ideal; however financially this is not possible. The current best solution is likely to be a weight restriction, 'except for access'. Ongoing.

10) Council agreed to move up Planning

Planning Applications - Teignbridge District Council has asked for comments from the Parish Council on the following planning applications:

- a) 19/01681/CAN Fell 6 trees, laurel and holly, Stables North, Kenn
NO COMMENT
- b) 19/01619/MAJ Approval of details for an employment unit (B2 & B8) together with landscaping, internal access roads, parking, drainage detention basin, and all other associated infrastructure, 74 West Exe Park, Alphington.
Council **resolved** to request assurance from Planning that the planning condition S106 weight restriction, is protected.
- c) JR/DCC/4140/2019 County Planning Application,
The relocation of the existing construction and demolition waste transfer station including the relocation of the trommel, generator, picking station and aggregates storage area and the construction of a new waste reception building, metal sorting bay, water tank, fines storage bay, weighbridge and internal access roads. Incorporating provision for enhancements to visual screening, dust control and surface water attenuation measures. at Kenbury Wood Resource Recovery Facility, Old Dawlish Road, Kennford, Devon, EX6 7XD
NO COMMENT

Planning Decisions

- a) 19/01338/FUL Creation of new vehicular access, The Lawns, Clapham.
GRANTED
- b) 19/00927/FUL First floor rear extension, Post Office, Kennford.
GRANTED
- c) 19/01318/VAR Removal of condition 10 on planning permission 17/02365/FUL relating to foul drainage, Haldon Hill Services.
GRANTED

2) PUBLIC DISCUSSION

An opportunity for members of the public to make representations, answer questions and give evidence in respect of any item of business on the agenda, or any matter of interest to the parish. The period of time designated for public participation shall not exceed 15 minutes. (Standing Orders 3e and 3f).

Reminder that members of the public are not allowed to raise issues when Council is in committee.

No public present.

Chairman represented to Dan from Kenbury Wood, about the dust coming from the site, blowing onto the village. Invested in further equipment and hope there will be an improvement. The crushing of bricks for the airport has now ceased. Request about gully suckers – not owned by Kenbury Wood anymore. Chairman thanked him for updating Council.

3) Apologies For Absence: Cllr. Taverner. Cllr. Lewis. Penny Clapham (Clerk)

4) Declarations Of Interest: In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Teignbridge District Council within 28 days of the change. Cllr. Chislett agenda item 13.

5) Matters raised by the Chairman (for information)

Action list to be re-instated for each meeting.

SW Water to be asked if a representative could attend a meeting regarding the discharges into the river Kenn.

To list all absentee councillors onto the absence record, monthly.

6) District and County Councillor Reports – none received

7) Minutes – the Minutes of the meeting held on the 13th August 2019 were approved and signed by the chairman as a true record.

8) Drain clearance/Highways Matters, for discussion – to agree actions and associated expenditure.

- i. To ask Highways which drains have been cleared this year, and which are planned, and when.
- ii. To ascertain costs of gully-sucking out the drains, to decide how often, to decide the time of year; agenda for October.
- iii. Cllr. Stretton to bring the drainage map to the next meeting to aid this discussion.

9) Planning Information – Cllr. Birt.

- Councillor’s responsibilities around viewing planning applications BEFORE Council meetings (‘can’t comment if haven’t looked’)
- handout for all on ‘how to view planning applications’(attached to this agenda)
- Agreed that the Clerk would send a brief overview of the planning application when sent out and all Councillors present agreed to review planning applications BEFORE Council Meetings. Clerk to bring laptop and projector to meetings in the case of the need for further review.

11) FINANCE

Expenditure	Employment August	£440.40	BACs
	Ebuyer – replacement computer	£559.97	BACs to Clerk
	Currys – wireless keyboard/mouse	£33.98	BACs to Clerk
	IBIS UK set up new computer	£40.00	BACs
	Teignbridge DC election recharge	£160.45	BACs
	Teignbridge DC emptying dog bin	£61.55	BACs
Income	Clerk’s purchase of old computer	£50.00	BACs

Bank Reconciliation and Statement, for information
 Council resolved to accept the accounts. All agreed by show of hands.

12) Regional Training Seminar – Clerk’s request to attend the SLCC Regional Training Seminar, Saltash, 13th November, at a cost of £80 + VAT. To agree actions and associated expenditure. Agreed and to share cost with Bampton Town Council.

13) The Meadow - to consider the following actions:

- a) A sign giving the name and a welcome, and to pick up after dogs.
- b) To meet with the Environment Agency to discuss proposed next steps (the Meadow is part of the flood defence system for Kennford). Date/time yet to be advised. Not yet advised.
- c) To consider the possibility of holding a community event in the field, perhaps the October half-term. No further actions at this time.
- d) Agreed that the meeting with the Environment Agency is the first priority.

14) Councillor's reports and External Meetings attended (for information only)

Cllr. Stretton – green bush opposite the school has been removed (owned by Teign Housing). Debris from the lane cutting has been left – Clerk notes that it is likely to have been Paul Cary who cut the lanes, and it is not in his contract to pick up the grass or any cuttings.
 Cllr. Birt – noticeboards could do with a clean.

Part II

15) To resolve to exclude the public and press for personnel reasons.

16) Overview of Clerk’s annual Appraisal – Cllrs. Birt and Lovell

- overview of Clerk’s Job Description for all Councillors (to understand responsibilities), given to all councillors – hard copy. This to stay ‘on agenda’ for all future meetings.
- outcome of review
- pay review (all to agree) Ongoing.

Agreed improvement actions:

- emails from Clerk to clearly state ‘information only’ or ‘action needed’ / ‘please respond’ (Councillors to then respond as required)
- all to help with ‘closing off’ discussions / agenda items and staying ‘on track’
- quarterly reviews with Clerk instead of annual appraisal.

Items for Information - The next council meeting will be on Tuesday, 8th October 2019, 7.00pm at the Kenn Centre.
 MEETINGS ABSENCE RECORD 2019/2020

Month	Councillors	District Cllrs.	County Cllr.
May	no meeting		
June	Cllr. Westwood - Holiday	Cllr. Foden Cllr. Nuttall - Holiday	
	All apologies accepted.		
July	Cllr. Birt – holiday Cllr. Crisp – personal	Cllr. Foden & Cllr. Swain explained by Cllr. Nuttall	Cllr. Connett
	All apologies accepted. Cllr. Nuttall will be representing the parish of Kenn.		
August	Cllr. Coates – Holiday Cllr. Taverner – meeting	Cllr. Nuttall – holiday	Cllr. Connett
	All apologies accepted.		