

**Minutes of the meeting of Kenn Parish Council held on Tuesday 12th February 2019, 7pm in the Kenn Centre, Kennford.**

**Present:** Cllr. Chislett; (Chirman); Cllr. Pollitt; Cllr. Coates; Cllr. Westwood; Cllr. Williams; Cllr. Stretton; Cllr. Birt; County Cllr. Connett; District Cllr. Goodey; 1 member of the public; Penny Clapham (Clerk)  
Cllr. Lovell arrived at 7.10pm.

**1) PUBLIC DISCUSSION**

An opportunity for members of the public to make representations, answer questions and give evidence in respect of any item of business on the agenda, or any matter of interest to the parish. The period of time designated for public participation shall not exceed 15 minutes. (Standing Orders 3e and 3f).

Reminder that members of the public are not allowed to raise issues when Council is in committee.

Parishioner reported that the road sweeper came through and around Pye Corner, up to the pump house, reversed back into main road, and did not do the other side of the road.

Apparently people have been asking where the defibrillators are sited and how to use them. The sites are published in the Haldon Views and on the website. Another training course is being arranged by Cllr. Sands.

**2) Apologies For Absence:** Cllr. Sands

**3) Declarations Of Interest:** In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Teignbridge District Council within 28 days of the change. Cllr. Chislett, agenda item 10.

**4) Matters raised by the Chairman** (for information) None.

**5) District and County Councillor Reports –**

County Cllr. Connett – regarding highways works, met with Helen Frankpitt, Highways Officer; the road repairs should start w/c 18<sup>th</sup> February. Chairman requested advance signage, so cars can be moved. Weight limits update – Could be extended to Kenn Village. Traffic counts are to go ahead, with a detailed scheme available for Council in April; then to be advertised for public consultation, with the aim of a completed report to the Traffic Orders Committee in July.

District Cllr. Goodey – sent apologies from Cllr. Lake. Read an update on missed collections of recycling boxes from Cllr. Lake. Cllr. Goodey will pass on the report on the road sweeper to Cllr. Lake.

Pothole filling – perhaps a note on the cars the night before to try and clear the cars. This idea is fine provided the date for the road works is firm.

**6) Minutes** – the Minutes of the meeting held on the 8th January 2019 were approved and signed by the Chairman as a true record.

**7) Junior Play Area** - Cllr. Chislett reported on meetings held to date with the informal committee. Council need to apply for planning permission for change of use of the field in question. The informal committee will put an article in Haldon Views and arrange a public consultation, provided change of use can be agreed by Teignbridge Planning Authority. Clerk to liase with Cllr. Lovell regarding this application and the maps that will be required.

**8) SW Water** - storm water overflows in the parish of Kenn.

Cllr. Chislett proposed letters to SW Water, Mel Stride MP, Lord Courtenay and Kenton Parish Council.

The water industry has established an initiative called the '21st century drainage programme' to assess the capacity of sewers and come up with a coping plan. Council wish to establish if this initiative is going to take place for the parish of Kenn.

**9) Defibrillator at the School** - School are happy for Council to put up a sign on the gates indicating the position of the defibrillator - currently looking into why the exterior lights are not working. The lights are now working. Signage has been moved to March agenda.

**10) Grants** - request received from Kenn Cricket Club for junior sports equipment to the value of £500. Council resolved to agree this grant, proposed by Cllr. Lovell, seconded by Cllr. Pollitt, all in favour by show of hands.

## 11) PLANNING

**Planning Applications** - Teignbridge District Council has asked for comments from the Parish Council on the following planning applications:

- a) 19/00101/NPA Application for prior approval under part 3 Class Q(a) and (b) paragraph W of the GDPO change of use of agricultural building to three dwellings, Yeos Farm, Dunchideock.  
No objection
- b) 19/00152/CAN Fell one tulip tree, land east of Glen Cottage, Kenn.  
No comment.
- c) 19/00050/FUL Change of use land to rear from agricultural to domestic garden and erection of summerhouse, Meadowsweet, Clapham.  
No objection

### Planning Decisions

- a) 19/00111/EXMPTC Works to trees in a conservation area, Bickham House & Bickham Farm, Kenn.  
EXEMPT
- b) 18/02547/FUL Extension to provide cafe area, Partridge Cycles  
GRANTED

## 12) FINANCE

<b>Expenditure</b>	Employment January	£420.60	BACs
	Coeval - install and commission speed signage	£866.66	BACs
	VisionIct website hosting to 2020	£150.00	BACs
	Exe Estuary Pest Control	£32.91	BACs
	P. Westwood P3 expenses 2018	£32.50	BACs

**Income** Playbox rental Q3 £1,000.00

Bank Reconciliation and Statement, for information, noted.

Council resolved to accept the accounts. Proposed by Cllr. Pollitt, seconded by Cllr. Williams.

**13) Internal Auditor** - to agree to the appointment of Lee Accounting as Council's internal auditor for the year 2018/19. **Agreed.**

**14) Internal Control Statement** - to agree the Statement is fit for purpose for 2019/20. **Agreed.**

**15) Asset Register** - to agree the asset register is up to date. March agenda for a further check.

**16) Risk Assessments** - no changes made from 2018. To agree the risk assessment is adequate. **Agreed.**

**17) Financial Regulations** - to resolve to agree updates to the Financial Regulations, for legal changes for tenders page. **Agreed.**

**18) Annual Parish Meeting** - to agree the date of the APM which has to be held between 1st March and 1st June annually. 12<sup>th</sup> March 6.45pm, prior to the Council meeting.

**19) Final agreed budget** - to agree publication of the Council's final budget 2019/2020. **Agreed.**

**20) Air Pollution** - to discuss response received from Teignbridge DC regarding air pollution. Council to request Teignbridge to carry out Air Quality Monitoring in Kennford, as since 2014, motorway lanes have increased from 6 to 8, and traffic is stationary on these roads with engines running most mornings during peak hour travel to work. Clerk to progress.

**21) Clerk's report**

- i. Clerk met with Helen Frankpitt (Highways Officer) A speed assessment is to be arranged for the road down into Kenn between the 30mph and the 20mph.
- ii. Re-surfacing of the road through Kennford to take place in February.
- iii. Notification of Torbay Trial 7th April - out through Kenn and back through Kennford.
- iv. Update received from Devon CC and Paul Westwood regarding flooding in Belford Lane.

**Councillor's reports and External Meetings attended (for information only)**

Cllr. Westwood – tree down at Holloways has not been moved. It is a very large oak, within the Powderham Estate; Teignbridge Powderham to remove the tree with an enforcement notice.

Cllr. Chislett thanked Paul Westwood for his footpath work.

A photo of flooding in front of Ms. Plummer’s home on 9th February was circulated around the councillors.

Cllr. Coates – Gissons lighting issues - this is subject to a retrospective planning application.

Cllr. Lovell – food banks; what are the thoughts about Council purchasing a food bank – quote of £390 + VAT. The idea to be driven by the school children, with the foodstuffs collected weekly. This would be outside the school. March agenda for agreement.

There are quite a lot of bags of rubbish down the bank between the Kenn turning and the bridge across the A380/A38. This will be reported to Cllr. Lake. Kennford International Caravan Park also has a lot of rubbish-Council to write to Environmental Health with photos supplied by Cllr. Lovell.

Cllr. Chislett – the A379 is badly littered at present.

**Items for Information** - The next council meeting will be on Tuesday, 12th March 2019, 7.00pm at the Kenn Centre.

Meeting closed at 8.20pm

**ELECTIONS FOR PARISH AND DISTRICT COUNCILLORS ON 2nd MAY 2019. NOMINATION PACKS AVAILABLE SOON.**

Signed..... Position..... Date.....

**Email Circulation**

News of a change of ownership to Council's insurers, Came & Co.

ConnectMe Devon  
NALC Chief Exec bulletin

NALC open letter from the Chairman  
Connect Me Devon - environment matters