

Minutes of the meeting of Kenn Parish Council held on Tuesday 14th November 2017, 7pm at the Kenn Centre.

Present: Cllr. Chislett (Chairman); Cllr. Westwood; Cllr. Williams; Cllr. Lovell; Cllr. Kennedy; Cllr. Coates; Cllr. Sands; Cllr. Stretton; District Cllr. Lake; District Cllr. Goodey; 6 members of the public; Penny Clapham (Clerk). County Cllr. Connett.

1) PUBLIC DISCUSSION

An opportunity for members of the public to make representations, answer questions and give evidence in respect of any item of business on the agenda. The period of time designated for public participation shall not exceed 15 minutes. (Standing Orders 1d and 1e).

Reminder that members of the public are not allowed to raise issues when Council is in committee.

Request to bring item 11 forward. Agreed.

Mark Partridge gave a brief of his planning application.

Request to bring item 10 forward. Agreed.

Peter Phillips pleased about the traffic directional sign on the bridge from Highways.

2) Apologies For Absence: Cllr. Pollitt. Accepted.

3) Declarations Of Interest: In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Teignbridge District Council within 28 days of the change. None declared.

4) Matters raised by the Chairman (for information) Cycle path safety audit - will be checked with Cllr. Connett.

4a) Letter to Highways ref 7.5 ton weight limit - forwarded to Central Traffic Team requesting a response from them. No response received to date.

11) War Memorial - to further consider how best to provide the names of the fallen in WWI on or near to the war memorial in the churchyard. Email from the church circulated to all councillors prior to this meeting. Simon Preece to advise on suitable engraveable materials to be used on the war memorial. Brass is likely to be stolen. Clerk to check if grants are available and to liaise with Simon Preece.

10) Primary School - the grounds are now closed to the public due to mis-use. There has been protest from Kennford families. The School Governors would appreciate a response from Council to this closure. Standing orders suspended for member of the public to speak.

Strong reaction from parents to the closure of the play area. Considered to be a loss to the community. Requesting some representation to the next Governors' meeting on the 27th November.

Four councillors will attend this meeting. There does need to be access to the defibrillator now positioned at the school.

Standing orders resumed.

5) District and County Councillor Reports –

County Cllr. Connett – 2 traffic orders one for the Gissons and one for the school have been approved.

District Cllr. Goodey – the appeal application from Peamore has been lodged with the planning department.

Exminster Council are aware of this lodgement. Cllr. Goodey will keep Council informed.

District Cllr. Lake – dog bin at Clapham. Has requested the owner of the Lord Haldon to inform the owner of the Lodge that the Lord Haldon own the land where the bin is to be sited.

Cllr. Chislett has requested the clothes recycling bin be re-sited. Clerk to action.

6) Minutes – the Minutes of the meeting held on the 10th October 2017, having been previously circulated to all councillors were approved and signed by the Chairman as a true record.

7) Peamore - Exminster Council would like to ascertain, in principle, the extent to which Council may see their involvement in any future appeal and whether or not to share costs.

Council resolved in principle to be involved in the appeal at this site and to share a proportion of the costs: proposed by Cllr. Williams, seconded by Cllr. Lovell, all in favour by show of hands.

8) Haldon Quarry - scoping opinion and draft letter from Teignbridge Planning circulated to all councillors prior to this meeting. To discuss if considered necessary. Kenn Parish Council's comments were not listed on the website - the Clerk has already queried this omission.

9) Traffic Order for Kennford - for information: outside the school and Gissons Lane. These two orders have been agreed as advertised and will be implemented when the contractor can do the work. Noted.

12) PLANNING

17/01581/SO Request for a scoping opinion decision letter, Haldon Quarry, Kennford. Sent to applicant by Teignbridge, together with officer report 13th October 2017. Circulated to councillors by email.

Planning Applications - Teignbridge District Council has asked for comments from the Parish Council on the following planning applications:

- a) Any planning application arriving after the agenda has been published.
- b) 17/02487/FUL Conversion and extension of existing commercial warehouse to form new first floor offices, Partridge Cycles Superstore.

SUPPORTED

- c) 17/02559/CAN Pollard and reduce height of one robinia by 50% and fell one oak overhanging boundary of cricket club, land east of Glen Cottage, Kenn.

NO OBJECTION

- d) 17/02548/CAN reduce height of one tulip tree - as above.

NO OBJECTION

Planning Decisions

- a) 17/01980/FUL Conversion and extension to garage to form annexe, Turners Meadow, Kennford.

NO OBJECTION

- b) 17/02535/EXMPTC/Kenn Land east of Glen Cottage; pruning/felling of trees on river bank.

NO OBJECTION.

- c) 17/02127/FUL Replace existing porch with an entrance hall to front, Rose Barn, Kennford.

GRANTED

- d) 17/01098/CLDE Certificate of lawfulness for existing use of land as caravan site and site for park homes, Haldon Camping and Caravan Park, Clapham.

GRANTED

Council are concerned about retrospective planning applications being granted, regardless of objections raised by parish councils. Cllr. Lake has also raised serious concerns about these issues. Council will write to the chief planning officer and ask for reasoned and cogent explanations as to why this particular certificate of lawfulness was justified, over the extended period of time. The balance does appear to be in favour of the applicant every time.

13) FINANCE

Expenditure	Clerks salary October	£415.18	BACs
	PWLB 2nd Loan repayment 2017	£6,165.29	DD 15th Nov.
	Michelmores further interim acc.	£135.00	BACs
	Exe Estuary Pest Control	£32.91	BACs

Income Playbox Q2 £1,000

Bank Reconciliation and Statement, for information and to be noted.

Council resolved to accept the accounts. Proposed by Cllr. Williams, seconded by Cllr. Lovell, all in favour by show of hands.

14) Budget 2018/2019 - to consider the figures circulated by the Clerk prior to this meeting - discussion at full council or to delegate to a smaller committee for consideration and presentation to Council of recommendations. Council agreed to delegate to a meeting of Cllr Coates, Cllr. Chislett and the Clerk to prepare the figures for consideration at the December meeting.

15) Accounting System for Council - to discuss quote received from Edge It Systems Ltd. as previously circulated to all councillors prior to this meeting. Five year contract, annual fee £210.00; Setup service £70; training £70 per hour all plus VAT. Council resolved to accept the quote; all agreed by show of hands.

16) Dog poo bag dispensers: to discuss installation and provision of bag dispensers. Cllr. Kennedy considers free dispensers and bags should be installed on the top of the dog bins. There will be a trial by attaching some bags to a couple of the bins and to see if they are used. **Cllr. Stretton to action.**

17) Policies to be read and agreed:

- i. Sickness absence policy
- ii. Grievance policy
- iii. Disciplinary procedures

These policies are as listed in the staff contract of employment, to be noted by any member of staff; they have been taken from NALC; SLCC; ACAS; and other Councils and amended to suit the Council of Kenn. Further policies to follow at the December meeting, in order to update Council. Cllr. Lovell proposed that these policies be read by a qualified person such as an employment lawyer, seconded by Cllr. Kennedy. No support. Motion dismissed.
Council resolved to adopt these policies en bloc. All in favour by show of hands.

18) CPRE (Campaign to Protect Rural England) - information supplied and a question of joining this organisation at a cost of £36 per annum currently.

Cllr. Windibank proposed joining this organisation, seconded by Cllr. Williams, all in favour by show of hands.

19) Plot of land adjacent to the Kenn Centre - reply received from Mr. Taverner by email stating that he will be in touch with Council after discussions with Teignbridge and chat through some thoughts at a council meeting. Noted. Further contact to be made early in 2018.

20) Clerk's report

- i. St. Andrews Close update: a pre-app enquiry has been submitted to obtain a planning view on the possible options.
- ii. Contacts for raves or outdoor parties: police should be notified using the 101 number where the informant will be given a log number. If noise is the issue, residents should contact the main council switchboard on 01626-361101; a recorded message will then give the caller a phone number for the out of house provider. The out of hours officer can then use the police log number to contact them and discuss what action should be taken. Posted to the website.
- iii. Christmas waste collections - information sent to Haldon Views and put onto the website.
- iv. Mary Ridgeway will be attending the December meeting to update Council on St. Andrews Close.
- v. Two sets of minutes, 2011 to 2013 & 2013 to 2015, have been bound and put into the store cupboard. Access to the cupboard is currently not possible.

21) Councillor's reports (for information only)

Cllr. Windibank – little bridge on the footpath slippery when wet. **Cllr. Stretton will check this out.**

Cllr. Westwood – Paul Westwood will be attending the P3 meeting.

Cllr. Coates – brief report given on the visit to Highways England: added to by Cllr. Chislett.

Cllr. Stretton – road sweeper came past with 2 in the cab – would be more useful if 1 was out with brush and shovel where sweeper cannot reach. Really pleased for the idea of community action regarding the play area at the school.

Cllr. Lovell – has informed members of the public that Council are working on keeping large lorries out of the village. How to report lorries to the Clerk information to be placed onto the notice boards as well as the web site.

Cllr. Kennedy – collecting books for the Xmas Fair, as there is a notice to leave these books in the little library!

Cllr. Williams - added to report from Highways - they did not appear to be concerned about the southbound carriageway only the north bound.

EXTERNAL MEETINGS ATTENDED - REPORTS - Highways meeting reported as above.

Items for Information - The next council meeting will be on Tuesday, 12th December 2017, 7.00pm at the Kenn Centre.

Meeting closed at 8.32pm

Signed.....Date.....Position.....

Email Circulation

Rural transport newsletter

Community-led Housing Conference

TSCoast Trading Standards

Views on Neighbourhood Policing

Healthy People October 2017

Came & Co. Insurance update

Recycle Devon thank you awards request

Devon Communities Together annual review

Flood Risk management strategy newsletter

Devon Countryside Access Forum - request for new members

Healthwatch news

Connect me Devon

Devon Communities Survey

TS Connect

United against dementia seminar