

Minutes of the Annual Council Meeting of Kenn Parish Council held on Tuesday 10th May 2017, 7pm in the Kenn Centre, Kennford.

Present: Cllr. Chislett (chairman); Cllr. Williams; Cllr. Lovell; Cllr. Windibank; Cllr. Coates; Cllr. Westwood; County Cllr. Connett; District Cllr. Lake; District Cllr. Goodey; 2 members of the public; Penny Clapham,, (clerk).

1) Election of Chairman

- a) Invite nominations and elect a Chairman for the year. Cllr. Westwood nominated Cllr. Chislett: there being no other nominations received, Cllr. Chislett was re-elected Chairman of the Council.
- b) The Declaration of Acceptance of Office by the Chairman received by the Clerk.

2) Election of Vice Chairman Cllr. Westwood nominated by Cllr. Lovell and duly elected.

3) Appointment/confirmation of signatories for cheque payments and internet bank payments. These remain the same: Cllr. Chislett, Cllr. Westwood, Cllr. Williams.

4) To appoint or re-appoint Councillors to the following Committees.

Teignbridge Association of Local Councils (TALC) Cllr. Chislett and Cllr. Williams.
Kenn Centre Committee - Cllr. Westwood.
Footpath Warden / Tree Warden - Paul Westwood.
Flood Resilience Group - Cllr. Chislett, Cllr. Coates, Phil White, Kelvin Boot.
Staffing Committee - full council
Planning Committee - full council
Finance Committee - full council

Commencement of Council Meeting.

5) Apologies For Absence and acceptance of same: Cllr. Kennedy. Cllr. Sands and Cllr. Stretton did not attend the meeting.

6) PUBLIC DISCUSSION

An opportunity for members of the public to make representations, answer questions and give evidence in respect of any item of business on the agenda. The period of time designated for public participation shall not exceed 15 minutes. (Standing Orders 1d and 1e).

Reminder that members of the public are not allowed to raise issues when Council is in committee.

Parishioner commented that the road sweeper came through on 2nd May and did not sweep the sides of the road. Cllr. Lake will investigate.

Wooden tubs collapsed outside the pump house; some debate ensued as to the ownership of this small piece of land. A large salt bin is also in situ.

Requested a street light beside Turners Meadow, Kenn Lane.

7) Declarations Of Interest: In accordance with the Code of Conduct, members are invited to

declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Teignbridge District Council within 28 days of the change. None declared.

8) General Power of Competence - Council to resolve to implement the GPC per the Localism Act 2011, (S 1-8) confirming its eligibility by reason of two thirds or more of Councillors having been elected at the last election and the Clerk holding the relevant qualifications in CertHE Community Governance and S7 CiLCA 2012. (Parish Councils General Power of Competence)(Prescribed Conditions Order 2012).

Council resolved to adopt this Power on confirmation of eligibility and will re-confirm following the next elections, providing the criteria are met. Proposed by Cllr. Williams, seconded by Cllr. Westwood - all in favour.

9) Matters raised by the Chairman - (for information only)

Last Friday, (5th May), an accident on A38 caused chaos through the village. Some cars drove onto the public footpath which has no protection from the main dual carriageways. Write to Highways regarding fencing. Vehicles were seen reversing back up the A379 in order to access the village around the accident: this is on the Highways CCTV footage. No police were in evidence at the junctions for directing traffic though they were at the accident itself. No phone call was received by Cllr. Chislett from the police: he is on the list for notification.

Off slip road from A38 to Kennford, water ponds during/after rain which could cause aqua-planing.

Water flap on the bridge in Kennford, when closed surface water cannot access the river. A hole needs to be made higher up.

Is there a possibility for the Council to request a 7.5 ton weight limit within the village. Agenda for June.

10) District and County Councillor Reports –

None, due to the recent elections.

11) Minutes – the Minutes of the meeting held on the 11th April 2017, and the minutes of the Annual Parish Meeting also held on the 11th April 2017, were approved and signed by the Chairman as a true record.

12) Playbox - Finalisation of the underlease still ongoing; Clerk reported that Playbox's solicitor is progressing the matter.

Quoted works by Exeter Building Services now completed for the exterior repairs.

13) PLANNING

Planning Applications - Teignbridge District Council has asked for comments from the Parish Council on the following planning applications:

a) Any planning application arriving after the agenda has been published. As follows:

b) 17/01050/FUL First floor extension to Brockman Stand, Exeter Racecourse.

No objection.

c) 17/01096/FUL Use of vacant land for stationing of an additional static caravan for holiday use, Kennford International Caravan Park.

No objection.

d) 17/01098/CLDE Certificate of lawfulness for existing use of land as caravan site and site for park homes, Haldon Forest Caravan Park, Clapham.

Planning Department indicated that this was not for the parish to comment on either of these applications - some confusion has occurred which requires clearing up.

e) 17/01097/CLDP Certificate of lawfulness for proposed use of land for caravan pitches on a seasonal basis, Haldon Forest Holiday Park, Clapham.

Planning Decisions

a) 17/00500/FUL Installation of underground gas tank, Little Woodlands, Kennford.
GRANTED

b) 17/00382/FUL Extension to the gypsy site, Haldon Ridge, with the formation of 3 additional permanent pitches.
GRANTED

14) FINANCE

Expenditure

Visionict design and develop website	£600.00	BACs
Came & Co. insurance renewal	£729.49	BACs
Exe Pest Control	£32.91	BACs
Clerk's salary April	£415.38	BACs
Exeter Building Serv. balance for Playbox	£4,095.00	BACs
Michelmores - Playbox	£513.00	BACs
SW Grounds Maintenance - grass cuts	£200.00	BACs
Kennford Playbox - underlease contributon	£750.00	BACs
Loan repayment 1st half	£6,165.29	DD
DALC annual subscription (from precept)	£227.30	

Income

DCC community enhancement fund	£2250.00
First half precept payment	£18,791.71

Council resolved to accept the accounts. All agreed by show of hands.

15) Final Accounts - Council resolved to agree the publication of the final accounts as circulated to councillors prior to this meeting.

16) Bank Reconciliation and Statement: Circulated to all councillors at the meeting. Noted.

17) Dog bin for Clapham - Annual cost for emptying this dog bin has been reduced to £447.20. This includes a weekly collection and disposal service. Council to decide whether to go ahead with this bin. Cllr. Lovell proposed acceptance of the full amount; All in favour by show of hands.

18) Highways Consultant - engaged by Exminster Council and supported by Kenn Council to take half share of the account, approximately £600 + VAT. This to complete a transport assessment review with regard to the proposed employment development at Peamore. To set a date for a special meeting to consider the consultant's report towards the end of May. Submission has to be at Teignbridge Planning by 2nd June. Council resolved to accept the half share of this account. All in favour.
Date of 30th May 7pm at the Kenn Centre, confirmed.

19) Internal Audit - completed by Lee Accounting - no issues raised.

20) External Audit - accounting statement to be approved and signed by the Chairman and RFO. To check and agree the explanations for variances between 2016 and 2017. Papers circulated to councillors prior to

this meeting. Council resolved to agree the accounting statement and it was signed by the Chairman and the Clerk/RFO; proposed by Cllr. Windibank, seconded by Cllr. Williams.

21) Insurance renewal- Came & Co. part of 3 year contract due 1st June 2017 £699.22. Council to check and agree insurance renewal. All agreed the insurance renewal schedule.

22) Community Enhancement Fund - grant received to purchase storage container and equipment. Cllr. Chislett reported the Kenn Centre has agreed for this container to be sited in the car park. Cllr. Lovell will draw up a licence.

23) Grass cutting in the parish - confirmation that monthly grass cuts of designated areas will continue this summer - to be reviewed in the autumn prior to budget setting. Noted.

24) Haldon Forest Park - At peak times such as bank holidays and summer weekends, the current car park appears to be full, and vehicles are parking on both sides of the road on each side of the entranceway, causing narrowing of an already single track road. Haldon could identify an overflow car park facility. Due to traffic increase perhaps they should consider clearing more land to increase car parking facilities. There is to be an invitation open day on 14th June - councillors to advise the Clerk if they wish to attend.

25) Rural Aid request - submitted on 25th April by email for funds towards the defibrillator to be purchased and installed outside the school.

26) To confirm meeting dates for 2017/18 - currently the 2nd Tuesday of each month. Confirmed.

27) To agree the publication of draft minutes after each meeting. Agreed. All in favour.

28) Councillors' Reports and external meetings attended (for information only)

Cllr. Lovell – bridleway at Clapham overgrown. Paul Westwood will be informed. Lack of pavement walking to the Orange Elephant and the disparity with the pavements over the bridge towards Clapham. Cllr. Williams – drains were flushed today 9th May. Grit bin has been found in Splatford buried in the hedge, near Brown's Court.

Cllr. Westwood – attended the meeting of Kenn Centre committee. Parking at Playbox was discussed again.

Cllr. Coates – emailed a photo of a lorry up to Pye Corner and then had to reverse all the way back to Kenn.

29) Clerk's Updates (for information)

- a) Website completed and live. www.kennparishcouncil.co.uk Clerk awaiting information from councillors to update the front page of the website.
- b) Limited waiting order, request for appeal; no further information received.
- c) Community Roadwatch - reply received from PC Croft; there is a lot of training required. Reply circulated to councillors prior to this meeting.

30) Agreement sought from councillors to receive all relevant papers for meetings such as minutes, agendas, by email in advance, eliminating hard copies and cutting council costs. Councillors agreed to continue to receive meeting documents by post prior to each meeting.

Meeting closed at 8.38pm

Signed.....

Date..... Position.....

Items for Information -

Date of the next council meeting Tuesday, 13th June, 2017, 7.00pm at the Kenn Centre.

Email Circulations in the past month

Village of the Year information

New Website, Teignbridge DC

Cash 4 Clubs

Healthwatch monthly

Came & Co. Newsletter

DALC News

Flood Risk News

Community Self-help Update

DRAFT