

## **Minutes of the meeting of Kenn Parish Council held on Tuesday 14th March 2017 7pm in the Kenn Centre, Kennford.**

**Present:** Cllr. Chislett (chairman), Cllr. Westwood, Cllr. Coates, Cllr. Lovell, Cllr. Williams, Cllr. Windibank, Cllr. Kennedy, Cllr. Wilson, Cllr. Stretton, District Cllr. Lake, District Cllr. Goodey, 1 member of the public, Penny Clapham (Clerk). County Cllr. Connett.

### **1) PUBLIC DISCUSSION**

An opportunity for members of the public to make representations, answer questions and give evidence in respect of any item of business on the agenda. The period of time designated for public participation shall not exceed 15 minutes. (Standing Orders 1d and 1e).

Reminder that members of the public are not allowed to raise issues when Council is in committee.

Parishioner asked if at Jubilee Close, there could be some signage, regarding the parking issues. Cllr. Connett updated Council regarding the parking as this has been going on for some years.

### **2) Apologies For Absence:** PC Croft.

**3) Declarations Of Interest:** In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Teignbridge District Council within 28 days of the change. None declared.

### **4) Matters raised by the Chairman** (for information)

Chevrons on the A379 – letter to Highways asking for the sharp bend signs to be restored.

Gates left open opposite the travellers site – Highways are not allowed to padlock these gates.

Kenn Lane, large pothole opposite the pumping station; reference SW Water; the leak is still there.

Cllrs. Williams, Westwood and Chislett met with Environment & SW Water officers in Teignbridge (agenda item 9). At times of heavy rain, the manhole covers lift and sewage floods lower down into the village.

NB. If sewage comes up from a manhole in a person's garden, (SWW website) a claim can be made for 50% of your sewage rates in that year.

Gissons – received a phone call regarding motorcycles going up and down Gissons Lane. The thought is that this activity is probably illegal, as this lane has been downgraded from a road.

### **5) District and County Councillor Reports –**

Cllr. Goodey: attended the planning committee meeting for the Gissons Hotel additional 66 bedrooms. The application has been passed. Arguably this is an extension of the original hotel, for which they already had permission. This application was for a change in style and finish. Cllr. Goodey raised the point of parking for a 66 bed hotel, as there is no provision on the plans for a possible 220 additional parking spaces.

Drainage system; 25<sup>th</sup> November 2016 was the last time the drains lifted and sewage ran down the high street. This is pertinent to usage of more rooms at the Gissons Hotel.

Cllr. Goodey read the conditions for this planning application.

The Peamore application falls outside the local plan. Cllr. Goodey would like this application to go to committee for any decisions. Exminster Council have put together a working party to look at these plans in detail. Kenn will also have a working party - Cllrs. Windibank, Stretton, Chislett and Coates will get in touch with Exminster; Clerk to arrange the initial contact with the clerk to Exminster.

Chairman thanked Cllr. Goodey for his hard work on this planning application.

Cllr. Lake: supported Cllr. Goodey's comments on the Peamore planning application. There is some progress being made on the dog bin issue at Clapham.

**6) Minutes** – the Minutes of the meeting held on the 14th February 2017 having been previously circulated to all councillors were signed by the Chairman as a true record.

**7) Playbox -**

- i. Playbox Parking request - letter received from the Kenn Centre clarifying the parking issues. Noted. Clerk to forward this email to the Chair of the Playbox Committee.
- ii. Underlease - quote received from Chair of Playbox for £1,500 + VAT for this work.

Chairman is quite happy for Playbox to use any solicitor they would like, but feel that the amount contributed by Council should be capped at £750.00 the amount Council's solicitor would have charged. Cllr. Lovell updated Council on why a properly checked underlease would cost more than the £750.00. Cllr. Wilson proposed the cap at £750.00, seconded by Cllr. Williams, 9 in favour by show of hands with 1 abstention. Motion carried. Clerk to advise Playbox Committee of this decision.

**8) Highway Maintenance** - Community Enhancement Fund update: This has been granted as of today. Council will receive £2,250 towards the tools and storage as requested. Cllr. Lake will arrange for the recycling bins to be removed from the Kenn Centre car park, to create some small area for the proposed store for the tools.

**9) SW Water & Drains** - to receive the update from Cllr. Chislett. Commented agenda items 4 & 5.

**10) PLANNING**

**Planning Applications** - Teignbridge District Council has asked for comments from the Parish Council on the following planning applications:

- a) Any planning application arriving after the agenda has been published.
- a) Retention of temporary mobile classroom for 6 years at Kenn Church of England Primary School, Kennford.  
No objection.
- b) 17/00382/FUL Extension of the existing gypsy and traveller site with the formation of 3 permanent gypsy and traveller's caravan pitches with individual amenity buildings, recycle bins, site roads and secure caravan store, Haldon Ridge, Kennford.  
No Comment
- c) 16/03251/MAJ Outline application for employment development, infrastructure, new vehicular access, internal road layout, parking, landscaping etc., West Exe Park, Alphington.  
On hold. Working party formed to discuss this matter with Exminster Council.

**Planning Decisions**

- a) 17/00057/FUL First floor rear and single storey side extensions, 2 The Tudors, Kennford.  
GRANTED

**11) FINANCE**

<b>Expenditure</b>	SW Water for Playbox	£100.21	DD
	SSE Electricity for Playbox	£90.03	DD
	Exe Estuary Pest Control	£32.91	BACs
	Clerk's salary February	£398.44	BACs
	DALC attendance to conference	£72.00	BACs
	A. Chislett expenses	£31.65	Cq137

<b>Income</b>	P3 Footpath scheme	£350
	Playbox	£1000

Council resolved to accept the accounts, all agreed by show of hands.

**12) Bank Reconciliation and Statement - noted.** Circulated to all councillors prior to this meeting.

**13) Internal Audit** - Council to resolve to appoint Hania Lee of Lee Accounting as the internal auditor for the year ended 31st March 2017. All agreed by show of hands.

**14) Council website** - Further to the presentation at the last meeting from Visionict and the closure of the Kenn & Kennford website in April: Council to decide whether to take this website on or create a bespoke website. Cllr. Williams proposed a bespoke website at an all in cost of £500.00 to be ordered from Visionict. All in favour by show of hands. Cllr. Chislett proposed the domain name 'Kenn and Kennford' be kept at a biannual cost of £20.00. Letter to go to Peter Holwell thanking him for putting all the council information onto the current website.

**15) Staff Pensions** - Kenn Council has completed the declaration of compliance with the Pensions Regulator, stating that there are no members of staff who do not have to be enrolled into a pension scheme. Noted.

**16) P3 Footpaths** - end of year accounts, survey form and bid form submitted to Devon County Council. Council to thank Paul Westwood for being our footpath warden.

**17) Haldon Views** - for information: the finances for the magazine have now been resolved.

**18) Police Volunteer:** Jon Croft our local policeman is requesting some volunteer assistance with administrative tasks for a few weeks. Contact him by email on [jon.croft@devonandcornwall.pnn.police.uk](mailto:jon.croft@devonandcornwall.pnn.police.uk) February report circulated by email prior to this meeting.

**19) Councillors' Reports (for information)**

Cllr. Westwood – request for the annual refuse booklets. Cllr. Lake will look into this.

Cllr. Coates – loose stone beside Ley Arms, is still loose.

Cllr. Ann – would like the white lines renewed on Pye Corner.

Cllr. Wilson – resigned as a councillor. Chairman thanked Cllr. Wilson for his work as a councillor.

Cllr. Windibank – speed of the traffic through the village.

Cllr. Stretton – speed of the traffic through the village. Cllr. Connett advised on setting up a Community Road Watch scheme. This is set up through the local police. Next agenda.

**EXTERNAL MEETINGS ATTENDED - REPORTS**

**Items for Information** - The next council meeting will be on Tuesday, 11th April 2017, 7.00pm at the Kenn Centre.

**The Annual Parish Meeting will be held on Tuesday 11th April 2017 at the Kenn Centre, 6.45pm.**

Meeting closed at 8.40pm Signed.....Date.....Position.....

**Email Circulation**

DALC bulletin Rural Aid Dates

Measuring engagement survey

Greater Exeter Strategic Plan Consultation

DALC latest news

NHS Future Care/Devon acute services review

Healthwatch