

## **Minutes of meeting of Kenn Parish Council held on Tuesday 14<sup>th</sup> September, 7pm in the Kenn Centre.**

**Present :** Cllr. Chislett (Chairman); Cllr. Diment; Cllr. Taverner; Cllr. Westwood; 3 members of the public; Penny Clapham (Clerk)

### **1a) Co-option to fill Councillor vacancies – October agenda.**

#### **1) PUBLIC DISCUSSION**

An opportunity for members of the public to make representations, answer questions and give evidence in respect of any item of business on the agenda, or any matter of interest to the parish. The period of time designated for public participation shall not exceed 15 minutes. (Standing Orders 3e and 3f).

Reminder that members of the public are not allowed to raise issues when Council is in committee.

Adam Milton updated Council on the position of the Seven Stars, currently closed. Looking at options to do with the business. Re-open/lease/change of use/parish to have a community pub. Cllr. Diment asked if a community pub would be self-funding – agenda for October for discussion as Cllr. Young has information on community assets.

**2) Apologies For Absence:** District Cllr. Foden. Cllr. Young. Cllr. Crisp. Cllr. Goodey. County Cllr. Connett. District Cllr. Nuttall.

**3) Declarations Of Interest:** In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Teignbridge District Council within 28 days of the change. None declared.

#### **4) To appoint members to committees' not completed in May.**

- i. Teignbridge Association of Local Councils (TALC) Cllrs Goodey and Chislett.
- ii. Kenn Centre Committee (1)
- iii. Footpath Warden / Tree Warden (1) Cllr. Westwood.
- iv. Flood Resilience Group (3) Cllrs. Chislett, Crisp and Kelvin Boot.
- v. HR Committee (3) Cllr. Goodey, Westwood and Taverner.
- vi. Planning Committee (3 or full council) Full Council
- vii. Finance Committee (3) Cllrs. Chislett and Goodey.

**5) Finance** – to appoint an additional signatory to the bank account following the resignation of Kristen Birt. Cllr. Diment has agreed and the Clerk will raise the necessary paperwork.

#### **6) Matters raised by the Chairman** (for information only)

Request received for Council to fund a strimmer for Peter Phillips to use – disallowed. Cllr. Chislett has purchased 20 lamp post poppies to be delivered shortly in advance of Remembrance Sunday.

**7) District and County Councillor Reports** – Clerk read Cllr. Nuttall's report which was circulated prior to this meeting.

**8) Minutes** – the Minutes of the meeting held on the 13<sup>th</sup> July 2021 were approved and signed by the Chairman as a true record.

**9) Gift of a Chair** – to consider gifting 2 chairs with arms to the Kenn Centre. Proposed by Cllr. Diment, all in favour by show of hands.

**8) Grant application, Kenn Centre** – to consider the grant application from the Kenn Centre for funding towards a Community Fun Day for the parish.

Standing orders suspended for parishioner to comment on the proposed happenings. There is to be a BBQ/bar/shanty band/meadow walks/family fun day/flea circus/test your strength

The costs involved are mainly in the acts that are coming and the BBQ.

Standing orders resumed.

Resolved to approve the grant of £1,000.00; proposed by Cllr. Chislett, 3 in favour 1 abstention; motion passed. Clerk to arrange payment.

**10) HMCEF Project** – this is for the cleaning up of the old signpost at the bottom of Kennford. Highways have awarded Council £250 towards this project – noted. There is a project checklist to be completed after the clean-up has been completed. Cllr. Chislett has arranged a painter to do the work.

## 11) PLANNING

**Planning Applications** - Teignbridge District Council has asked for comments from the Parish Council on the following planning applications:

- a) 21/01774/ADV Installation of a 6.5m totem sign, MacDonalds, A38 Haldon Hill. **No response made by Council.**
- b) 21/01279/HOU Conversion of garage to annexe with first floor extension, 4 The Firs, Kennford. **No objection response emailed to planning 27/08**
- c) 21/01923/LBC Single storey extension, The Forge, Kenn  
No objection

### Planning Decisions

- a) 20/00740/FULL Erection of coffee shop with drive-through, Telegraph Hill Services.  
GRANTED
- b) 21/01155/FUL Installation of new forecourt canopy, Winning Post Filling Station.  
GRANTED
- c) 21/01434/VAR Variation of conditions (09/03912/FUL) (demolition of 6 chalets and erection of 6 holiday chalets) to allow residential occupancy for capped rent, affordable housing and site layout amendments.  
REFUSED
- d) 21/01279/HOU Conversion of garage to annexe with first floor extension, 4 The Firs, Kennford  
GRANTED
- e) 21/00679/HOU Single storey side extension, Brook Cottage, Kenn  
REFUSED
- f) 21/00174/CLDE Certificate of lawfulness for existing use of part building as managers accommodation, Gissons Hotel, Kennford.  
CERTIFIED
- g) 21/01279/HOU Conversion of garage to annexe with first floor extension, 4 The Firs, Kennford.  
GRANTED

## 12) FINANCE

<b>Expenditure</b>	0921/1201	MD Business Interiors – 2 chairs	£175.03	BACs
	0921/1202	Employment August	£536.00	BACs
	0921/1203	SW Water May to August; estimated	£215.94	DD

0921/1204	PKF Littlejohn external audit fee	£360.00	BACs
0921/1205	Edge It – accounts system 5 <sup>th</sup> year	£128.40	BACs
0921/1206	SW Grounds Maintenance – August	£294.00	BACs
0921/1207	G. Lewis (HS Hire) rotavator hire	£79.20	BACs
0921/1208	P. Westwood – strimmer repairs	£29.84	BACs

**Income** Payment received for signpost Pye Corner £250.00

Bank Reconciliation and Statement, for information

Council resolved to accept the accounts. Proposed by Cllr. Chislett, all in favour by show of hands.

Q1 Financial statement circulated to all councillors prior to this meeting, for information.

**13) Audit** – No issues raised by the external auditor. The required notice of conclusion has been published on the website and the Kennford notice board. Noted.

**14) Objectives** – Council to discuss, agree and set objectives for the 2022/2023 financial year in order to facilitate the budgeting process. Agenda October.

**15) Access to drains** – blocked drains from Pye Corner to Trehill Lodge: Highways unable to clear the drains due to cars parked over them – they will be applying for a traffic order in due course. Clerk to follow up with Cllr. Connett.

**16) VAS Signage for Kenn** - Quote received from the Highways Officer for 2 posts and the installation plus traffic management of £509.81. Council to consider and agree this amount. Resolved and agreed.

**17) Weight Limit** – to discuss and agree further actions to enable enforcement of the weight limit through Kennford. Cllr. Chislett has noticed an increase in the number of overweight vehicles going through the village. To write to the police to ask if there have been any prosecutions as it has been a very costly procedure to install these signs. Also write to the Police & Crime Commissioner.

**18) Open Spaces** – Updated letter regarding the Meadow, circulated prior to this meeting for agreement and further actions. June minutes of the open spaces working group also circulated prior to this meeting. Council approved the letter to be sent to those residents who have garden access to the Meadow. All in favour by show of hands.

**19) Clapham noticeboard** – further repairs are needed – Council to discuss and agree actions and associated expenditure: a new noticeboard for the Council side to be actioned with a ceiling of £300.00. Clerk to action.

**20) Festivals** – Halloween and Christmas were both supported by Council in 2020 – thoughts and agreed actions for 2021. Open spaces committee to be asked. Clerk to action.

**21) Queen's Platinum Jubilee 2022** – for initial discussion; suggestion of lighting a beacon 2<sup>nd</sup> June 2022. Agenda monthly.

**22) Playbox** – New energy contract set up for electricity from 1<sup>st</sup> October, with EDF, fixed for 3 years. They will also be installing a smart meter at some point, making physical meter readings unnecessary. Noted.

**23) Bovey Parish Neighbourhood Development Plan** – Cllr. Goodey to bring any possible comments to this meeting. Noted.

## 24) Clerk's report

- i. Bulford Lane is subject to a further closure order due to the unsafe building, until 2<sup>nd</sup> February 2022. This information is on the website and noticeboard in Kennford.
- ii. Public notice on the draft principles under the Gambling Act 2005, posted to the council website on 13<sup>th</sup> August.
- iii. Highways England have changed their name as of 20<sup>th</sup> August, to National Highways.
- iv. Clapham resident Stewart Britten's letter regarding the Haldon Forest Holiday Park and their sewage treatment plant – for information; the letter has been circulated to all councillors.
- v. Invitation to farmers to an agri-environment scheme being held in October on a local farm – circulated.

## Councillor's reports and External Meetings attended (for information only)

Cllr. Westwood – updated Council on the Holloway bridlepath, start and finish being in Kenton with the rest in Kenn parish. One of the disused caravans in Kenton had been smashed up and put onto the bridleway. This has now been cleared though there is still a mess on the private land adjacent to the bridleway.

Cllr. Taverner – Shillingford Lane, half of which has now been re-surfaced.

**Items for Information** - The next council meeting will be on Tuesday, 12<sup>th</sup> October 2021, 7.00pm at the Kenn Centre.

Meeting closed at 8.37pm

Signed.....

Date.....

## Email Circulation

Parish & Town Council Wildlife Network newsletter (sent 10/08)

NALC Chief Executive's Bulletin (sent 10/08)

Parish paths Newsletter (sent 13/08)

ConnectMe Devon – virus cases soaring (sent 31/08) NALC Chief Executive's Bulletin (sent 31/08)

DALC Newsletter 50 (sent 10/09)

Healthy Start Scheme news (sent 14/09)

## Absence Record. May 2021 to May 2022

Month	Councillors	District Cllrs.	County Cllr.
May	Cllr. Taverner/Cllr. Crisp/Cllr. Stretton Cllr. Young/Cllr. Diment	Cllr. Swain/Cllr. Foden/Cllr. Nuttall	
June	Cllr. Young/Cllr. Crisp/Cllr. Stretton	Cllr. Swain/Cllr. Foden	Cllr. Connett
July	Cllr. Crisp/Cllr. Birt/Cllr. Young	Cllr. Swain/Cllr. Foden/Cllr. Nuttall	
September	Cllr. Crisp/Cllr. Goodey/Cllr. Young	Cllr. Swain/Cllr. Foden/Cllr. Nuttall	Cllr. Connett