

Minutes of the Annual Council Meeting of Kenn Parish Council, held virtually on Tuesday 4th May 2021 at 7pm.

Present – Cllr. Chislett (Chairman); Cllr. Goodey; County Cllr. Connett; Cllr. Birt; Cllr. Westwood; Cllr. Lewis; Penny Clapham (Clerk).

1) Election of Chairman

- a) Invite nominations and elect a Chairman for the year. Cllr. Chislett nominated himself, seconded by Cllr. Birt – all agreed by show of hands.
- b) Receive the Declaration of Acceptance of Office by the Chairman. Signed and shown to Council on screen.

2) Election of Vice Chairman – Cllr. Goodey nominated Cllr. Birt. Accepted.

3) Appointment/confirmation of signatories for cheque payments and internet bank payments. (4). Currently Cllr. Chislett, Cllr. Birt, Cllr. Goodey, Cllr. Westwood. Confirmed.

4) To appoint or re-appoint Councillors to the following Committees/Activities. Due to many councillors not being present this item will be on the June agenda.

Teignbridge Association of Local Councils (TALC)
Kenn Centre Committee (1)
Footpath Warden / Tree Warden
Flood Resilience Group (3)
HR Committee (3)
Planning Committee (3 or full council)
Finance Committee (3)

Next agenda item moved up as Cllr. Connett has another parish council meeting to attend.

10) District and County Councillor Reports –

County Cllr. Connett - the locations of the VAS signs have been agreed but there could be a problem with sufficient light to charge said signs. Ongoing. Chairman thanked Cllr. Connett on behalf of the Council for all the hard work he has done over the previous 4 years for the parish. Cllr. Connett considered that all parish council work is very hard, sometimes done with not a lot of thanks; considers that councillors all work very hard, with drive and determination and the willingness to go the extra mile on behalf of the community.

5) General Power of Competence - to resolve to confirm the General Power of Competence (Localism Act 2011) as the requirements are in place. Requirements are two-thirds of councillors elected and a qualified clerk. (CiLCA or above). Confirmed.

6) PUBLIC DISCUSSION

An opportunity for members of the public to make representations, answer questions and give evidence in respect of any item of business on the agenda, or any matter of interest to the parish. The period of time designated for public participation shall not exceed 15 minutes. (Standing Orders 3e and 3f).
Reminder that members of the public are not allowed to raise issues when Council is in committee.

7) Apologies For Absence: District Cllr. Nuttall. District Cllr. Foden. District Cllr. Swain. Cllr. Taverner. Accepted.

8) Declarations Of Interest: In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Teignbridge District Council within 28 days of the change.
Cllr. Chislett, a non-pecuniary interest in agenda item 17.

9) Matters raised by the Chairman (for information) - none this month.

11) Minutes – the Minutes of the meeting held on the 13th April 2021 were approved as a true record and will be signed at a later date.

12) Internal Audit Report – to note that no matters were raised by the internal auditor. Noted.

13) Annual Governance Statement – to consider the Annual Governance Statement and resolve to accept same. Resolved. Proposed by Cllr. Chislett, all agreed.

14) Annual Accounting Statement – to consider and resolve to agree the Annual Accounting Statement as a true and accurate record. Resolved. Proposed by Cllr. Chislett, all agreed.

15) PLANNING

Planning Applications - Teignbridge District Council has asked for comments from the Parish Council on the following planning applications:

- i. 21/00673/HOU Alterations to covered courtyard to form new kitchen and single storey rear extension, Hannaford House, Kennford.
No objection
- ii. 21/00910/ADV 9 meter totem sign, McDonalds, A38 Haldon Hill.

OBJECTION

Kenn Parish Council object to the application above on the following grounds –

- a) At a height of 9 metres this is far too visible when there is already a totem pole of 6.4m in situ.*
- b) It is on the Haldon Ridge, an SSI site*
- c) There is already far too much intrusive advertising on site.*
- d) A further totem pole is not environmentally friendly and is not consistent with both Teignbridge District Council and Devon County Council having declared a climate emergency.*

Planning Decisions

- a) 20/01830/FUL Change of use of agricultural buildings to 2 units of holiday accommodation, Higher Brenton Farm.
GRANTED

16) FINANCE

Expenditure	05/1601	Employment April	£536.00	BACs
	05/1602	C. Connett – plants	£81.41	BACs
	05/1603	Lee Accounting internal audit fee	£180.00	BACs
	05/1604	Reformed Plastics – benches	£1536.00	BACs 21 st April
	05/1605	Exe Estuary Pest Control	£32.91	BACs
	05/1606	IBIS UK cleaned/tuned computer	£35.00	BACs
	05/1607	Greentrees – removal of alder	£300.00	BACs
	05/1608	A. Deptford – defib cabinet	£612.00	BACs

05/0605 PWLB Loan due 15th May £6165.29 DD (for info)

Income First half precept less DALC/NALC subscription £18,263.08
VAT refund from HMRC £1,194.23

Bank Reconciliation and Statement, not available at the time of the meeting due to the Bank Holiday.
Council resolved to accept the accounts. Proposed by Cllr. Westwood. All agreed by show of hands.

17) The Meadow – access to the Meadow from private homes – for discussion.

Cllr. Lewis has constructed a draft letter with reference to access points to the Meadow by individuals from private homes. The legalities will be checked. Cllr. Lewis will progress the legal check.

18) Clerk's report

- i. Holiday booked for 19th July to 8/9th August inclusive (subject to covid).
- ii. Council to consider if a meeting in August is viable. To be decided.
- iii. Insurance quotes are being sought for the 1st June.

Councillor's reports and External Meetings attended (for information only)

Cllr. Birt said a well done to Cllr. Lewis Chris Connett and Amelia for the work down on the Meadow.

Cllr. Lewis – a seated area has been created with the wooden stumps from the alder tree, also some wooden stepping stones (these may have to be moved in case of flood). It may be possible to secure the stepping stones in place. Could be possible to have an opening event for the Meadow in conjunction with the Kenn Centre.

Cllr. Westwood – VAS signage; the positions have been approved, but these sites have foliage cover. Now waiting to hear further from Cllr. Connett and Helen Frankpitt from Highways.

Items for Information - The next council meeting will be on Tuesday, 8th June 2021, 7.00pm at the **(to be confirmed as subject to Coronavirus restrictions)**.

Meeting closed at 8.02pm

Signed.....

Date.....

Email Circulation

NALC Chief Executive's bulletin (sent 16/04)

Teignbridge Housing Strategy report (sent 26/04)

Fraud protection information (sent 27/04)

Absence Record. May 2021 to May 2022

Month	Councillors	District Cllrs.	County Cllr.
May	Cllr. Taverner/Cllr. Crisp/Cllr. Stretton Cllr. Young/Cllr. Diment	Cllr. Swain/Cllr. Foden/Cllr. Nuttall	