

## **Minutes of the virtual meeting of Kenn Parish Council held on Tuesday 12<sup>th</sup> January 2021 at 7pm.**

**Present:** Cllr. Chislett (Chairman) Cllr. Diment; Cllr. Westwood; Cllr. Goodey; District Cllr. Nuttall; Cllr. Birt; Nina Parnell; County Cllr. Connett; Cllr. Swain; Penny Clapham (Clerk); Cllr. Young; Cllr. Lewis. Cllr. Taverner arrived at 7.30pm after a previous meeting.

### **1) PUBLIC DISCUSSION**

An opportunity for members of the public to make representations, answer questions and give evidence in respect of any item of business on the agenda, or any matter of interest to the parish. The period of time designated for public participation shall not exceed 15 minutes. (Standing Orders 3e and 3f).

Reminder that members of the public are not allowed to raise issues when Council is in committee.

### **2) Westbank –** Nina Parnell gave a short presentation about the community services provided by Westbank.

Nina Parnell thanked Council for the donation given at the beginning of this pandemic.

Westbank is a charity of 35 years based in Exminster and Budleigh Salterton offering health and wellbeing in the community. There is a day centre with a kids zone, café, amongst other items, including a special gym specialising in rehab. Throughout the lockdown period Westbank have done amazing work with a lot of volunteers keeping the communities alongside. Nina informed Council how Westbank reacted to the lockdown with leaflets, volunteers, shopping, prescriptions collection, transport, meals on wheels service delivering hot meals, (these increased from 10 to about 80 a week), signed up with Fareshare and now have 2 community larders. Also delivering emergency food boxes to families struggling on a low income. As a charity Westbank have been able to re-connect with our communities and we intend to build on the learning from the covid experience.

Received some grants from Globals Makes some Noise, which was used for Christmas hampers and Christmas lunches. This proved a big support for lonely people over the holiday period.

Overall, we feel there is more that Westbank can do with the community in Kenn and we would like to achieve this after lockdown.

Westbank also has “Neighbourhood Friends”, a support group who take people home from hospital and help them settle back at home. To date the Friends have supported over 2,000 discharges – incredible people. If there is anyone who needs support Westbank is there.

Cllr. Birt asked how can Council communicate the Westbank service to the community within the parish. Leaflets are available and will be organised immediately. Phone contact 01392 823690 (Nina). On the leaflets there is a special dedicated phone line.

Cllr. Connett asked about community larders – this is about the reduction of food waste and anyone can use them.

Chairman thanked Nina personally and on behalf of the Council and the community, for attending and giving this presentation.

### **3) Apologies For Absence:** Cllr. Crisp.

**4) Declarations Of Interest:** In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Teignbridge District Council within 28 days of the change. None declared.

### **5) Matters raised by the Chairman** (for information)

Flooding in Dawlish Road is still ongoing. The request has disappeared off the Highways site yet again and the work still has not been done. Cllr. Connett will again look into this as to why reports are deleted off their website without action.

Cllr. Westwood asked about VAS speeded signage. Updated guidance referring to VAS signage was circulated to all councillors prior to Christmas. This will be re-sent.

#### **6) District and County Councillor Reports –**

District Cllr. Nuttall regarding the littering on Haldon Hill – the warden is taking this seriously and another report will be with Council soon.

County Cllr. Connett – draft Teignbridge budget is out for consultation with a recommended increase of £5 per year. Final decision on the budget will be taken on 22<sup>nd</sup> February. Devon is also consulting on its budget. Government are allowing an increase of £5 for district councils.

Cllr. Chislett mentioned the budgeting process and the how to set a zero increase for the coming year. This was further explained to Council.

**7) Minutes** – the Minutes of the meeting held on the 8<sup>th</sup> December 2020 were approved as a true record and will be signed at a future date.

#### **8) Traffic Issues –**

a) to consider methods available to Council for enforcing the weight limit in order to prevent lorries accessing the village of Kennford unnecessarily.

Cllr. Chislett considers that very little has changed through the village since the signage has gone up. Cllr. Connett stated that evidence with pictures would be useful, and that this is an enforcement matter with the police; there is a need to build a case with pictures or a log.

Cllr. Chislett has spoken regularly to Kenbury Tip who are actively attempting to dissuade their lorries from coming through the village. Clerk to write to the local police to request support for enforcement in order to get the message across to the lorry drivers.

Cllr. Taverner has mentioned the weight limit to his neighbours with regard to cattle/straw lorries. He considers that a letter to some farmers explaining the weight limit might be helpful. He will give compile a list for the Clerk.

b) lack of street lighting still not repaired, Kennford – brought to Cllr. Connett's attention for an update.

c) any other traffic issues which require action to be discussed and agreed. None.

#### **9) Budget –**

i. to resolve to agree the finalised budget as presented to Council for the financial year 1<sup>st</sup> April 2021 to 31<sup>st</sup> March 2022. (Circulated prior to this meeting). Clerk in her role as Responsible Financial Officer advised Council that this would be a negative budget further advising that the precept should not be reduced, but kept the same as this year. Cllr. Birt proposed the finalised budget as presented to Council. Resolved. All agreed by show of hands.

ii. to resolve to remove the ring-fenced amount listed 'Floods' of £10,000 and to consider this to be part of general reserves for the future. Proposed by Cllr. Chislett. Resolved. All agreed by show of hands.

iii. to resolve to include monies to the value of £6500 towards VAS signage x 2 for Kenn. Proposed by Cllr. Westwood. Resolved. All agreed by show of hands.

**10) Precept** – to resolve to agree the precept monies required to service the budget for the financial year 1<sup>st</sup> April 2021 to 31<sup>st</sup> March 2022.

After discussion, Cllr. Chislett proposed a precept of £37,014 a reduction of £924 on the current year. Resolved. 7 in favour by show of hands. 1 abstention. Motion passed.

### 11) Open Spaces Committee –

- a) Annual Maintenance Plan for the Meadow – to be discussed and agreed.  
Cllr. Lewis has designed this plan and will forward on the information. Plan agreed.
- b) Any other information for action as a result of the OSC meeting 11<sup>th</sup> January. Overview agreed and annual maintenance plan for the meadow. Kenn Pretty Committee have asked Council to take on the maintenance of the flower box at the end of Gissons Lane. Clerk to ask Paul Cary to contact Cllr. Lewis regarding the mowing of the Meadow. Other matters discussed included signage notice boards and to support Peter Phillips with the Kenn phone box library. Council agreed to pay for the fencing from the Kenn centre to the Meadow – the invoice will be forwarded to Council.  
A task list to be created for volunteers at the Meadow. Next meeting 18<sup>th</sup> February.

**12) Festivals** – to receive a report from Cllr. Birt pertinent to the Christmas activities in the parish. Cllr. Birt thanked Council for the monies to put on these events as Christmas was so unusual this year. The living advent windows was very responsive and is likely to grow year on year. Cllr. Young arranged the painted stones a brilliant event and huge thanks to her for this and for facilitating the fairy lights festival. All councillors thanked Cllr. Young.

### 13) PLANNING

**Planning Applications** - Teignbridge District Council has asked for comments from the Parish Council on the following planning applications:

- a) 20/02351/FUL Two extensions to form covered veranda areas, Lower Brenton, Kennford. Cllr. Taverner declared an interest.  
No objection
- b) HS/DCC/4209/2020 – Retrospective application for the temporary use of a portable cabin for 1 year, as a welfare annexe to provide safe social distancing for employees to take breaks. 5 parking spaces will be removed for the temporary period at Kenbury Wood Landfill site, Kennford.  
Supported

Planning Decisions

- a) 20/01828/LBC Install a flue liner and wood burning stove, Chimney Cottage, Kennford.  
GRANTED

**Enforcement Appeals** – Land at Kennford International Caravan Park  
**DISMISSED**

### 14) FINANCE

<b>Expenditure</b>	Exe Estuary Pest Control	£32.91	BACs
	SLCC half share Clerk's M'ship	£120.00	BACs
	Employment December	£536.00	BACs
	PAYE Q3	£402.00	BACs
	C. Connett Gissons Lane car park	£273.92	BACs
	Clerk's expenses Q3	£170.35	BACs
	Mobile Music Hub (Xmas)	£153.50	BACs
	Cllr. Young – Xmas expenses	£32.09	BACs
	ICO annual subscription	£35.00	DD

#### Income

Bank Reconciliation and Statement, for information

Council resolved to accept the accounts. Proposed by Cllr. Birt, all agreed by show of hands.

## 15) Clerk's report

- i. As far as possible grit bins have been identified and the empty ones notified to Highways.
- ii. The noticeboard at Clapham will not be repaired whilst the country is in full lockdown.
- iii. Agendas' and minutes' will not be posted to the noticeboards whilst the country is in full lockdown.

### **Councillor's reports and External Meetings attended (for information only)**

Cllr. Chislett – hardwood leg for the bus shelter to be repaired. He will authorise.

Cllr. Westwood – grit bins over and done with – P3 forms to be completed soon.

Cllr. Diment – increase in litter noticed in the lane nearest to the pub – picking it up when out walking.

Cllr. Lewis – parish wildlife warden; he is doing some training; hoping to engage in wildlife events at some time in the future. Offered to put up notices during the pandemic.

Cllr. Taverner about the defibrillator and was there anything he had to do. Clerk assured Cllr. Taverner that she will check and report monthly to SWAST on all the defibs in the parish.

**Items for Information** - The next virtual council meeting will be on Tuesday, 9<sup>th</sup> February 2021, at 7.00pm .

Meeting closed at 8.45pm

### **Email Circulation**

NALC Chief Executive's Bulletin (sent 14/12)

Planning Café information (sent 15/12)

DALC Newsletter 76 (sent 18/12)

DALC newsletter 01 (sent 6/01)

Interim Devon Carbon Plan, now live (sent 11/01)

DALC Newsletters 02 & 03 (sent 12/01)