

Kenn Parish Council

Clerk: Mrs P. Clapham, Penton Chapel, Christow, Exeter, Devon, EX6 7NP. Tel 07704 966043
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3rd July 2019

To Members of Kenn Parish Council.

You are hereby summoned to attend a Meeting of Kenn Parish Council, to be held **on Tuesday 9th July 2019 at 7.00 pm in the Kenn Centre, Kennford for the purpose of transacting the following business.**

Members of the public and press are invited to attend the meeting.

Penny Clapham

Penny Clapham
Clerk to the Council

AGENDA

Co-option to Council of two members of the public to bring Council up to full strength.

1) PUBLIC DISCUSSION

An opportunity for members of the public to make representations, answer questions and give evidence in respect of any item of business on the agenda, or any matter of interest to the parish. The period of time designated for public participation shall not exceed 15 minutes. (Standing Orders 3e and 3f).

Reminder that members of the public are not allowed to raise issues when Council is in committee.

2) Apologies For Absence: Cllr. Birt.

3) Declarations Of Interest: In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Teignbridge District Council within 28 days of the change.

4) St Andrews Close – update from Mary Ridgway – formation of housing group/committee. To agree actions and associated expenditure.

5) Matters raised by the Chairman (for information)

6) District and County Councillor Reports -

7) Minutes – to approve and sign the Minutes of the meeting held on the 11th June 2019.

8) Land purchase – Our solicitors, Gilbert Stephens, are awaiting the draft purchase contract papers from Michelmores. Cllr. Chislett has deposited £300 initial fee (to be re-imbursed). Clerk has instructed Gilbert Stephens that all future correspondence is to come through her. To agree actions and associated expenditure.

9) Air Pollution – to receive an update from the meeting held on 2nd July with Environmental Officers from Teignbridge. To agree any further actions needed and associated expenditure.

10) Proposed New Play Area – to receive a report from the meeting held on 17th June and further meeting held with Cllr. Mary Belt (site visit) 3rd July. To agree actions and associated expenditure.

11) PLANNING

Planning Applications - Teignbridge District Council has asked for comments from the Parish Council on the following planning applications:

- a) 19/00927/FUL First floor rear extension, Post Office, Kennford.

Planning Decisions

a)

12) FINANCE

Expenditure	Exe Estuary Pest Control	£32.91	
	Employment June	£440.40	BACs
	PAYE Q1	£320.20	BACs
	Visionict – Forth & Menai Bridge	£84.00	BACs
	Clerk’s Expenses Q1	£132.54	BACs
	Visionict data back-up annual fee	£144.00	BACs

Income

Bank Reconciliation and Statement, for information.

12a) Budget Comparison – first quarter comparisons circulated for any comments/actions.

Council to resolve to accept the accounts.

13) a) Car Park – Cllr. Birt has reported high weeds in and around the car park and requests to know who does the maintenance. Presently there is no individual doing any maintenance of Council assets.

To agree actions and associated expenditure.

b) Gissons Lane – Cllr. Birt has reported strong weed growth at the far end of Gissons Lane (Kenn). Clerk has emailed Highways officer, Helen Frankpitt to request if Highways are going to cut back the hedges.

To agree actions and associated expenditure.

14) Meeting Papers by Email – to agree to receive all meeting papers by email in order to cut down waste and costs.

15) Clerk's report

- i. All councillors have been set up with council email addresses.
- ii. Awaiting Highways to install the posts for the speed signage.
- iii. Report from SLCC meeting 25th June, attended by the Clerk, circulated to councillors.

16) Councillor's reports and External Meetings attended (for information only)

Clerk & Chairman attended the TALC meeting 27th June.

Clerk attended the SLCC joint branch meeting with Cornwall.

Items for Information - The next council meeting will be on Tuesday, 13th August 2019, 7.00pm at the Kenn Centre.

MEETINGS ABSENCE RECORD 2019/2020

<u>Month</u>	<u>Councillors</u>	<u>District Cllrs.</u>	<u>County Cllr.</u>
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May		no meeting	
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June	Cllr. Westwood - Holiday	Cllr. Foden Cllr. Nuttall - Holiday	
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All apologies accepted.

July

Email Circulation

Nalc – share opinions on climate change

Visionict summer update

P3 footpaths summer newsletter

NALC Chief Exec bulletin

ConnectMe Devon