

Kenn Parish Council

Clerk: Mrs P. Clapham, Penton Chapel, Christow, Exeter, Devon, EX6 7NP. Tel 07704 966043
Email: clerk@kennparishcouncil.co.uk

4th February 2019

To Members of Kenn Parish Council.

You are hereby summoned to attend a Meeting of Kenn Parish Council, to be held **on Tuesday 12th February 2019 at 7.00 pm in the Kenn Centre, Kennford for the purpose of transacting the following business.**

Members of the public and press are invited to attend the meeting.

Penny Clapham

Penny Clapham
Clerk to the Council

AGENDA

1) PUBLIC DISCUSSION

An opportunity for members of the public to make representations, answer questions and give evidence in respect of any item of business on the agenda, or any matter of interest to the parish. The period of time designated for public participation shall not exceed 15 minutes. (Standing Orders 3e and 3f).
Reminder that members of the public are not allowed to raise issues when Council is in committee.

2) Apologies For Absence: Cllr. Westwood. Cllr. Sands

3) Declarations Of Interest: In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Teignbridge District Council within 28 days of the change.

4) Matters raised by the Chairman (for information)

5) District and County Councillor Reports -

6) Minutes – to approve and sign the Minutes of the meeting held on the 8th January 2019.

7) Junior Play Area - Cllr. Chislett to report on meetings held to date.

8) SW Water - storm water overflows in the parish of Kenn.

9) Defibrillator at the School - School are happy for Council to put up a sign on the gates indicating the position of the defibrillator - currently looking into why the exterior lights are not working.

10) Grants - request received from Kenn Cricket Club for junior sports equipment to the value of £500.

11) PLANNING

Planning Applications - Teignbridge District Council has asked for comments from the Parish Council on the following planning applications:

- a) 19/00101/NPA Application for prior approval under part 3 Class Q(a) and (b) paragraph W of the GDPO change of use of agricultural building to three dwellings, Yeos Farm, Dunchideock.
- b) 19/00152/CAN Fell one tulip tree, land east of Glen Cottage, Kenn.
- c) 19/00050/FUL Change of use land to rear from agricultural to domestic garden and erection of summerhouse, Meadowsweet, Clapham.

Planning Decisions

- a) 19/00111/EXMPTC Works to trees in a conservation area, Bickham House & Bickham Farm, Kenn.

EXEMPT

12) FINANCE

Expenditure	Employment January	£420.60	BACs
	Coeval - install and commission speed signage	£866.66	BACs
	VisionIct website hosting to 2020	£150.00	BACs
	Exe Estuary Pest Control	£32.91	BACs
	P. Westwood P3 expenses 2018	£32.50	BACs

Income Playbox rental Q3 £1,000.00

Bank Reconciliation and Statement, for information and to be noted.

Council to resolve to accept the accounts.

13) Internal Auditor - to agree to the appointment of Lee Accounting as Council's internal auditor for the year 2018/19.

14) Internal Control Statement - to agree the Statement is fit for purpose for 2019/20.

15) Asset Register - to agree the asset register is up to date.

16) Risk Assessments - no changes made from 2018. To agree the risk assessment is adequate.

17) Financial Regulations - to resolve to agree updates to the Financial Regulations, for legal changes for tenders page

18) Annual Parish Meeting - to agree the date of the APM which has to be held between 1st March and 1st June annually.

19) Final agreed budget - to agree publication of the Council's final budget 2019/2020.

20) Air Pollution - to discuss response received from Teignbridge DC regarding air pollution.

21) Clerk's report

- i. Clerk met with Helen Frankpitt (Highways Officer) A speed assessment is to be arranged for the road down into Kenn between the 30mph and the 20mph.
- ii. Re-surfacing of the road through Kennford to take place in February.
- iii. Notification of Torbay Trial 7th April - out through Kenn and back through Kennford.

- iv. Update received from Devon CC and Paul Westward regarding flooding in Belford Lane.

Councillor's reports and External Meetings attended (for information only)

Items for Information - The next council meeting will be on Tuesday, 12th March 2019, 7.00pm at the Kenn Centre.

ELECTIONS FOR PARISH AND DISTRICT COUNCILLORS ON 2nd MAY 2019. NOMINATION PACKS AVAILABLE SOON.

Email Circulation

News of a change of ownership to Council's insurers, Came & Co.

ConnectMe Devon

NALC open letter from the Chairman

NALC Chief Exec bulletin

Connect Me Devon - environment matters