

# Kenn Parish Council

Clerk: Mrs P. Clapham, Penton Chapel, Christow, Exeter, Devon, EX6 7NP. Tel 01647 253066  
Email: clerk@kennparishcouncil.co.uk

5th December 2017

To Members of Kenn Parish Council.

You are hereby summoned to attend a Meeting of Kenn Parish Council, to be held **on Tuesday 12th December 2017 at 7.00 pm in the Kenn Centre, Kennford for the purpose of transacting the following business.**

Members of the public and press are invited to attend the meeting.

*Penny Clapham*

Penny Clapham  
Clerk to the Council

## AGENDA

### **1) PUBLIC DISCUSSION**

An opportunity for members of the public to make representations, answer questions and give evidence in respect of any item of business on the agenda. The period of time designated for public participation shall not exceed 15 minutes. (Standing Orders 1d and 1e).

Reminder that members of the public are not allowed to raise issues when Council is in committee.

Kelvin Boot - to report on the Resilience Conference, and to update the Resilience Plan.

Mary Ridgeway to update Council on St. Andrews Close.

### **2) Apologies For Absence:**

**3) Declarations Of Interest:** In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Teignbridge District Council within 28 days of the change.

**4) Roadside sweeping with the villages of Kenn and Kennford** - to be discussed.

**5) Matters raised by the Chairman** (for information)

**6) District and County Councillor Reports** -

**7) Minutes** – to approve and sign the Minutes of the meeting held on the 14th November 2017.

**8) Playbox** -

- i. Council to resolve point one of email from Michelmores viz:

"Playbox require the rent review to be the lower of the RPI increase and 3%. This would provide them with a level of protection against acute rises in the RPI".

- ii. Snagging issues raised by Playbox with regard to the exterior cladding. For update.

## 9) PLANNING

**Planning Applications** - Teignbridge District Council has asked for comments from the Parish Council on the following planning applications:

- a) Any planning application arriving after the agenda has been published.
- b) 17/02807/FUL Rear extension with alterations to main dwelling and conversion of stables to form annexe accommodation and garage. Little Woodlands, Kennford. Also LBC consent.

### Planning Decisions

- a) 17/02548/CAN reduce height of tulip tree, land east of Glen Cottage.  
NO OBJECTION
- b) 17/02559/CAN pollard and reduce height of robina, fell oak overhanging boundary of cricket club, land east of Glen Cottage.  
NO OBJECTION

## 10) FINANCE

Expenditure			
	RBL for poppy wreath	£37.00	Cq146
	Clerk's salary November	£415.18	BACs
	Exe Estuary Pest Control	£32.91	BACs
	Edge It Systems - accounts package	£558.00	BACs
	CPRE subscription annual	£36.00	BACs or DD?
	Southern Electric Playbox	£205.13	DD
	SW Water Playbox	£94.03	DD

### Income

Bank Reconciliation and Statement, for information - to be noted  
Council to resolve to accept the accounts.

## 11) Budget for 2018/19 -

- i. to consider and agree the draft budget circulated prior to this meeting. Note: the reduction in the council tax support grant, which will disappear completely in 2019.
- ii. to set the precept if the budget is agreed

**12) Council Policies** - to resolve to agree the following policies with regard to employment:-

- i. Bullying and harassment policy.
- ii. Equal opportunities policy.
- iii. Expenses policy.
- iv. Health and safety policy.

**13) Primary School and the closure of the grounds to the public** - to receive a report from the Governors meeting 27th November, regarding this issue.

**14) Dog bin and poo bag dispensers** - to receive update.

**15) Councillors' email addresses** - to consider all councillors having a @kennparishcouncil.co.uk email address to comply with new data protection regulations. Annual cost £18 + VAT per email address per annum.

**Clerk's report**

- i. New external auditor appointments have been made commencing 2018 by the Government.
- ii. Pre-grant application has been submitted to the War Memorials Trust.
- iii. The deposit account interest has been increased to 0.20%.
- iv. Notification received of new external auditors for Council from 2018
- v. No response received to date regarding the 7.5ton weight limit.
- vi. Signed road warden agreement returned to Council.

**Councillor's reports (for information only)****EXTERNAL MEETINGS ATTENDED - REPORTS**

**Items for Information** - The next council meeting will be on Tuesday, 9th January 2018, 7.00pm at the Kenn Centre.

**Email Circulation**

Christmas Tours in Old Forde House

Connectme Devon news

December funding news

Trading Standards updates

DALC member survey

Roads & Transport conference notes