

Kenn Parish Council

Clerk: Mrs P. Clapham, Penton Chapel, Christow, Exeter, Devon, EX6 7NP. Tel 01647 253066
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7th November 2017

To Members of Kenn Parish Council.

You are hereby summoned to attend a Meeting of Kenn Parish Council, to be held **on Tuesday 14th November 2017 at 7.00 pm in the Kenn Centre, Kennford for the purpose of transacting the following business.**

Members of the public and press are invited to attend the meeting.

Penny Clapham

Penny Clapham
Clerk to the Council

AGENDA

1) PUBLIC DISCUSSION

An opportunity for members of the public to make representations, answer questions and give evidence in respect of any item of business on the agenda. The period of time designated for public participation shall not exceed 15 minutes. (Standing Orders 1d and 1e).

Reminder that members of the public are not allowed to raise issues when Council is in committee.

2) Apologies For Absence:

3) Declarations Of Interest: In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Teignbridge District Council within 28 days of the change.

4) Matters raised by the Chairman (for information)

4a) Letter to Highways ref 7.5 ton weight limit - forwarded to Central Traffic Team requesting a response from them.

5) District and County Councillor Reports -

6) Minutes – to approve and sign the Minutes of the meeting held on the 10th October 2017.

7) Peamore - Exminster Council would like to ascertain, in principle, the extent to which Council may see their involvement in any future appeal and whether or not to share costs.

8) Haldon Quarry - scoping opinion and draft letter from Teignbridge Planning circulated to all councillors prior to this meeting. To discuss if considered necessary.

9) Traffic Order for Kennford - for information: outside the school and Gissons Lane. These two orders have been agreed as advertised and will be implemented when the contractor can do the work.

10) Primary School - the grounds are now closed to the public due to mis-use. There has been protest from Kennford families. The School Governors would appreciate a response from Council to this closure.

11) War Memorial - to further consider how best to provide the names of the fallen in WWI on or near to the war memorial in the churchyard. Email from the church circulated to all councillors prior to this meeting.

12) PLANNING

17/01581/SO Request for a scoping opinion decision letter, Haldon Quarry, Kennford. Sent to applicant by Teignbridge, together with officer report 13th October 2017.

Planning Applications - Teignbridge District Council has asked for comments from the Parish Council on the following planning applications:

- a) Any planning application arriving after the agenda has been published.
- b) 17/02487/FUL Conversion and extension of existing commercial warehouse to form new first floor offices, Partridge Cycles Superstore.
- c) 17/02559/CAN Pollard and reduce height of one robinia by 50% and fell one oak overhanging boundary of cricket club, land east of Glen Cottage, Kenn.
- d) 17/02548/CAN reduce height of one tulip tree - as above.

Planning Decisions

- a) 17/01980/FUL Conversion and extension to garage to form annexe, Turners Meadow, Kennford.
NO OBJECTION
- b) 17/02535/EXMPTC/Kenn Land east of Glen Cottage; pruning/felling of trees on river bank.
NO OBJECTION.
- c) 17/02127/FUL Replace existing porch with an entrance hall to front, Rose Barn, Kennford.
GRANTED

13) FINANCE

Expenditure	Clerks salary October	£415.18	BACs
	PWLB 2nd Loan repayment 2017	£6,165.29	DD 15th Nov.
	Michelmores further interim acc.	£135.00	BACs
	Exe Estuary Pest Control	£32.91	BACs

Income Playbox Q2 £1,000

Bank Reconciliation and Statement, for information and to be noted.

Council to resolve to accept the accounts.

14) Budget 2018/2019 - to consider the figures circulated by the Clerk prior to this meeting - discussion at full council or to delegate to a smaller committee for consideration and presentation to Council of recommendations.

15) Accounting System for Council - to discuss quote received from Edge It Systems Ltd. as previously circulated to all councillors prior to this meeting. Five year contract, annual fee £210.00; Setup service £70; training £70 per hour all plus VAT.

16) Dog poo bag dispensers: to discuss installation and provision of bag dispensers

17) Policies to be read and agreed:

- i. Sickness absence policy
- ii. Grievance policy
- iii. Disciplinary procedures

18) CPRE (Campaign to Protect Rural England) - information supplied and a question of joining this organisation at a cost of £36 per annum currently.

19) Plot of land adjacent to the Kenn Centre - reply received from Mr. Taverner by email stating that he will be in touch with Council after discussions with Teignbridge and chat through some thoughts at a council meeting. To be noted.

20) Clerk's report

- i. St. Andrews Close update: a pre-app enquiry has been submitted to obtain a planning view on the possible options.
- ii. Contacts for raves or outdoor parties: police should be notified using the 101 number where the informant will be given a log number. If noise is the issue, residents should contact the main council switchboard on 01626-361101; a recorded message will then give the caller a phone number for the out of house provider. The out of hours officer can then use the police log number to contact them and discuss what action should be taken.
- iii. Christmas waste collections - information sent to Haldon Views and put onto the website.
- iv. Mary Ridgeway will be attending the December meeting to update Council on St. Andrews Close.

21) Councillor's reports (for information only)

EXTERNAL MEETINGS ATTENDED - REPORTS

Items for Information - The next council meeting will be on Tuesday, 12th December 2017, 7.00pm at the Kenn Centre.

Email Circulation

Rural transport newsletter	Community-led Housing Conference
TSCoConnect Trading Standards	Views on Neighbourhood Policing
Healthy People October 2017	Came & Co. Insurance update
Recycle Devon thank you awards request	Devon Communities Together annual review
Flood Risk management strategy newsletter	