

Kenn Parish Council

Clerk: Mrs P. Clapham, Penton Chapel, Christow, Exeter, Devon, EX6 7NP. Tel 07704 966043
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6th October 2021

To Members of Kenn Parish Council.

You are hereby summoned to attend a Meeting of Kenn Parish Council, to be held **on Tuesday 12th October 2021 at 7.00 pm in the Kenn Centre, Kennford for the purpose of transacting the following business.**

Members of the public and press are invited to attend the meeting.

Penny Clapham

Penny Clapham BA (Hons) PSLCC
Clerk to the Council

AGENDA

1A) Co-option to Council -

1) PUBLIC DISCUSSION

An opportunity for members of the public to make representations, answer questions and give evidence in respect of any item of business on the agenda, or any matter of interest to the parish. The period of time designated for public participation shall not exceed 15 minutes. (Standing Orders 3e and 3f).

Reminder that members of the public are not allowed to raise issues when Council is in committee.

2) Apologies For Absence:

3) Declarations Of Interest: In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Teignbridge District Council within 28 days of the change.

4) Matters raised by the Chairman (for information)

5) District and County Councillor Reports -

6) Minutes – to approve and sign the Minutes of the meeting held on the 14th September 2021.

7) Open Spaces reports –

- a) Letters to owners of property backing onto the Meadow have been hand delivered by Graham Lewis. Responses awaited.

8) VAS Signage –

- i. **Motion** – written motion received from Cllr. Goodey and Cllr. Chislett, to re-visit the quotations received for the VAS signage to ensure they meet the requirements of the parish.

- ii. Quotation received from ElanCity for self-assembly x 2 solar VAS signs for Kenn; £3819.86 nett of VAT. To agree actions and resolve the expenditure. This is subject to the above Motion 8(a)
- iii. Quotations received from Coeval and Morelock Signs Ltd. These circulated to all councillors prior to this meeting.
To resolve which quotation is most suitable and to agree actions and expenditure.

9) Weight Limit – follow up from letters written after the September meeting to the Chief Constable and the Office of the Police & Crime Commissioner. Cllr. Chislett to report.

10) PLANNING

Planning Applications - Teignbridge District Council has asked for comments from the Parish Council on the following planning applications:

- i. 21/02132/VAR Variation of condition 2 on permission 20/02259/HPA (application for prior approval for enlargement of a dwelling house by construction of an additional storey) to add two front dormers, 21 Rayners, Kennford.

Planning Decisions

- a) 21/01774/ADV Installation of 6.5m totem sign, McDonalds, A38, Haldon Hill
GRANTED
- b) 21/01744/NPA Notification of prior approval under part 3 class Q (a) and (b) para W of the GDPO change of use of agricultural building to two dwellings,, The Lawns, Clapham.
GRANTED

11) FINANCE

Expenditure	2110/1101	Microsoft Office annual renewal	£59.99	BACs
	2110/1102	Employment September	£536.00	BACs
	2110/1103	PAYE Q2	£402.00	BACs
	2110/1104	Fire & Electrical annual service Playbox	£194.40	BACs
	2110/1105	Exe Estuary Pest Control – September	£32.91	BACs

Income Second half precept received £18,507.00

Bank Reconciliation and Statement, for information

Council to resolve to accept the accounts.

12) Playbox – EDF have informed that the monthly DD will be increasing to cover additional usage noted in their annual account.

13) Events Committee – to consider setting up such a committee to take forward events such as Christmas and the Queen’s Diamond Jubilee celebrations. This can be composed of both councillors and parishioners.

14) Clerk's report

- i. Training attended 27th Building Community Resilience, and 28th September, budgets and precepts.
- ii. CIL report for year ending 31st March 2021 sent to Teignbridge 27th September, as well as blank reports for the preceding years, back to 2017-18. All on the website under Finance.

Councillor's reports and External Meetings attended (for information only)

15) PART II

Council are excluding members of the public and the press to progress a matter of a confidential nature.
Public Bodies (Admissions to Meetings Act) 1960.

Local Government Act 1972, ss 100 and 102.

16) To discuss and agree salary band increase for the Clerk as per contract of employment, for achieving her degree in Community Governance.

Items for Information - The next council meeting will be on Tuesday, 9th November 2021, 7.00pm at the Kenn Centre.

Email Circulation

DALC newsletter 52 (sent 20/09)

DALC Newsletter 58 (sent 01/10)

Connectme Devon – booster jobs (sent 27/09)

Hate Crime Community Newsletter (sent 01/10)