

Kenn Parish Council

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7th September 2021

To Members of Kenn Parish Council.

You are hereby summoned to attend a Meeting of Kenn Parish Council, to be held **on Tuesday 14th September 2021 at 7.00 pm in the Kenn Centre, Kennford for the purpose of transacting the following business.**

Members of the public and press are invited to attend the meeting.

Penny Clapham

Penny Clapham BA (Hons) PSLCC
Clerk to the Council

AGENDA

1a) Co-option to fill Councillor vacancies -

1) PUBLIC DISCUSSION

An opportunity for members of the public to make representations, answer questions and give evidence in respect of any item of business on the agenda, or any matter of interest to the parish. The period of time designated for public participation shall not exceed 15 minutes. (Standing Orders 3e and 3f).

Reminder that members of the public are not allowed to raise issues when Council is in committee.

2) Apologies For Absence:

3) Declarations Of Interest: In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Teignbridge District Council within 28 days of the change.

4) To appoint members to committees' not completed in May.

- i. Teignbridge Association of Local Councils (TALC)
- ii. Kenn Centre Committee (1)
- iii. Footpath Warden / Tree Warden (1)
- iv. Flood Resilience Group (3)
- v. HR Committee (3)
- vi. Planning Committee (3 or full council)
- vii. Finance Committee (3)

5) Finance – to appoint an additional signatory to the bank account following the resignation of Kristen Birt.

6) **Matters raised by the Chairman** (for information only)

7) **District and County Councillor Reports** -

8) **Minutes** – to approve and sign the Minutes of the meeting held on the 13th July 2021.

9) **Gift of a Chair** – to consider gifting 2 chairs with arms to the Kenn Centre.

8) **Grant application, Kenn Centre** – to consider the grant application from the Kenn Centre for funding towards a Community Fun Day for the parish.

10) **HMCEF Project** – this is for the cleaning up of the old signpost at the bottom of Kennford. Highways have awarded Council £250 towards this project – to be noted and to organise contractor to carry out the works required.

11) PLANNING

Planning Applications - Teignbridge District Council has asked for comments from the Parish Council on the following planning applications:

- a) 21/01774/ADV Installation of a 6.5m totem sign, MacDonalds, A38 Haldon Hill. **No response made by Council.**
- b) 21/01279/HOU Conversion of garage to annexe with first floor extension, 4 The Firs, Kennford. **No objection response emailed to planning 27/08**
- c) 21/01923/LBC Single storey extension, The Forge, Kenn

Planning Decisions

- a) 20/00740/FULL Erection of coffee shop with drive-through, Telegraph Hill Services.
GRANTED
- b) 21/01155/FUL Installation of new forecourt canopy, Winning Post Filling Station.
GRANTED
- c) 21/01434/VAR Variation of conditions (09/03912/FUL) (demolition of 6 chalets and erection of 6 holiday chalets) to allow residential occupancy for capped rent, affordable housing and site layout amendments.
REFUSED
- d) 21/01279/HOU Conversion of garage to annexe with first floor extension, 4 The Firs, Kennford
GRANTED
- e) 21/00679/HOU Single storey side extension, Brook Cottage, Kenn
REFUSED
- f) 21/00174/CLDE Certificate of lawfulness for existing use of part building as managers accommodation, Gissons Hotel, Kennford.
CERTIFIED

12) FINANCE

Expenditure	0921/1201	MD Business Interiors – 2 chairs	£175.03	BACs
	0921/1202	Employment August	£536.00	BACs
	0921/1203	SW Water May to August; estimated	£215.94	DD
	0921/1204	PKF Littlejohn external audit fee	£360.00	BACs
	0921/1205	Edge It – accounts system 5 th year	£128.40	BACs

Income Payment received for signpost Pye Corner £250.00

Bank Reconciliation and Statement, for information

Council to resolve to accept the accounts.

Q1 Financial statement circulated to all councillors prior to this meeting, for information.

13) Audit – No issues raised by the external auditor. The required notice of conclusion has been published on the website and the Kennford notice board. To be noted.

14) Objectives – Council to discuss, agree and set objectives for the 2022/2023 financial year in order to facilitate the budgeting process.

15) Access to drains – blocked drains from Pye Corner to Trehill Lodge: Highways unable to clear the drains due to cars parked over them – they will be applying for a traffic order in due course.

16) VAS Signage for Kenn - Quote received from the Highways Officer for 2 posts and the installation plus traffic management of £509.81. Council to consider and agree this amount.

17) Weight Limit – to discuss and agree further actions to enable enforcement of the weight limit through Kennford.

18) Open Spaces – Updated letter regarding the Meadow, circulated prior to this meeting for agreement and further actions. June minutes of the open spaces working group also circulated prior to this meeting.

19) Clapham noticeboard – further repairs are needed – Council to discuss and agree actions and associated expenditure: a new noticeboard for the Council side should be considered.

20) Festivals – Halloween and Christmas were both supported by Council in 2020 – thoughts and agreed actions for 2021.

21) Queen's Platinum Jubilee 2022 – for initial discussion; suggestion of lighting a beacon 2nd June 2022

22) Playbox – New energy contract set up for electricity from 1st October, with EDF, fixed for 3 years. They will also be installing a smart meter at some point, making physical meter readings unnecessary.

23) Bovey Parish Neighbourhood Development Plan – Cllr. Goodey to bring any possible comments to this meeting.

24) Clerk's report

- i. Bulford Lane is subject to a further closure order due to the unsafe building, until 2nd February 2022. This information is on the website and noticeboard in Kennford.
- ii. Public notice on the draft principles under the Gambling Act 2005, posted to the council website on 13th August.
- iii. Highways England have changed their name as of 20th August, to National Highways.
- iv. Clapham resident Stewart Britten's letter regarding the Haldon Forest Holiday Park and their sewage treatment plant – for information; the letter has been circulated to all councillors.

Councillor's reports and External Meetings attended (for information only)

Items for Information - The next council meeting will be on Tuesday, 12th October 2021, 7.00pm at the Kenn Centre.

Email Circulation

Parish & Town Council Wildlife Network newsletter (sent 10/08)

NALC Chief Executive's Bulletin (sent 10/08) Parish paths Newsletter (sent 13/08)

ConnectMe Devon – virus cases soaring (sent 31/08) NALC Chief Executive's Bulletin (sent 31/08)