

Kenn Parish Council

Clerk: Mrs P. Clapham, Penton Chapel, Christow, Exeter, Devon, EX6 7NP. Tel 07704 966043
Email: clerk@kennparishcouncil.co.uk

27th April 2021

To Members of Kenn Parish Council.

You are hereby summoned to attend a Virtual Meeting of Kenn Parish Council, to be held **on Tuesday 4th May 2021 at 7.00 pm for the purpose of transacting the following business.**

Members of the public and press are invited to attend the meeting.

Penny Clapham

Penny Clapham BA (Hons) PSLCC
Clerk to the Council

<https://us02web.zoom.us/j/82596782955?pwd=Z05vbTd5cmFDWnUxcExOUUNqVGJWQT09>

ANNUAL COUNCIL MEETING AGENDA

1) Election of Chairman

- a) Invite nominations and elect a Chairman for the year.
- b) Receive the Declaration of Acceptance of Office by the Chairman.

2) Election of Vice Chairman

3) Appointment/confirmation of signatories for cheque payments and internet bank payments. (4). Currently Cllr. Chislett, Cllr. Birt, Cllr. Goodey, Cllr. Westwood.

4) To appoint or re-appoint Councillors to the following Committees/Activities.

Teignbridge Association of Local Councils (TALC)
Kenn Centre Committee (1)
Footpath Warden / Tree Warden
Flood Resilience Group (3)
HR Committee (3)
Planning Committee (3 or full council)
Finance Committee (3)

5) General Power of Competence - to resolve to confirm the General Power of Competence (Localism Act 2011) as the requirements are in place. Requirements are two-thirds of councillors elected and a qualified clerk. (CiLCA or above).

6) PUBLIC DISCUSSION

An opportunity for members of the public to make representations, answer questions and give evidence in respect of any item of business on the agenda, or any matter of interest to the parish. The period of time designated for public participation shall not exceed 15 minutes. (Standing Orders 3e and 3f).
Reminder that members of the public are not allowed to raise issues when Council is in committee.

7) Apologies For Absence:

8) Declarations Of Interest: In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Teignbridge District Council within 28 days of the change.

9) Matters raised by the Chairman (for information)

10) District and County Councillor Reports -

11) Minutes – to approve the Minutes of the meeting held on the 13th April 2021.

12) Internal Audit Report – to note that no matters were raised by the internal auditor.

13) Annual Governance Statement – to consider the Annual Governance Statement and resolve to accept same.

14) Annual Accounting Statement – to consider and resolve to agree the Annual Accounting Statement as a true and accurate record.

15) PLANNING

Planning Applications - Teignbridge District Council has asked for comments from the Parish Council on the following planning applications:

- i. 21/00673/HOU Alterations to covered courtyard to form new kitchen and single storey rear extension, Hannaford House, Kennford.

Planning Decisions

- a) 20/01830/FUL Change of use of agricultural buildings to 2 units of holiday accommodation, Higher Brenton Farm.
GRANTED

16) FINANCE

Expenditure	05/1601	Employment April	£536.00	BACs
	05/0602	C. Connett – plants	£81.41	BACs
	05/0603	Lee Accounting internal audit fee	£180.00	BACs
	05/0604	Reformed Plastics – benches	£1536.00	BACs 21 st April
	05/0605	PWLB Loan due 15 th May	£6165.29	DD (for info)

Income First half precept less DALC/NALC subscription £18,263.08

Bank Reconciliation and Statement, not available at the time of the meeting due to the Bank Holiday.
Council to resolve to accept the accounts.

17) The Meadow – access to the Meadow from private homes – for discussion.

18) Clerk's report

Councillor's reports and External Meetings attended (for information only)

Items for Information - The next council meeting will be on Tuesday, 8th June 2021, 7.00pm at the Kenn Centre. **(to be confirmed as subject to Coronavirus restrictions).**

Email Circulation

NALC Chief Executive's bulletin (sent 16/04)

Teignbridge Housing Strategy report (sent 26/04)

Fraud protection information (sent 27/04)