

# Kenn Parish Council

Clerk: Mrs P. Clapham, Penton Chapel, Christow, Exeter, Devon, EX6 7NP. Tel 07704 966043  
Email: [clerk@kennparishcouncil.co.uk](mailto:clerk@kennparishcouncil.co.uk)

3<sup>rd</sup> February 2021

To Members of Kenn Parish Council.

You are hereby summoned to attend a Virtual Meeting of Kenn Parish Council, to be held **on Tuesday 9<sup>th</sup> February 2021 at 7.00 pm for the purpose of transacting the following business.**

Members of the public and press are invited to attend the meeting.

*Penny Clapham*

Penny Clapham BA (Hons) PSLCC  
Clerk to the Council

<https://us02web.zoom.us/j/89060851199?pwd=Z093bytLNDVkJnR5cVFEBDdVbURjQT09>

## AGENDA

### **1) PUBLIC DISCUSSION**

An opportunity for members of the public to make representations, answer questions and give evidence in respect of any item of business on the agenda, or any matter of interest to the parish. The period of time designated for public participation shall not exceed 15 minutes. (Standing Orders 3e and 3f).  
Reminder that members of the public are not allowed to raise issues when Council is in committee.

### **2) Apologies For Absence:**

**3) Declarations Of Interest:** In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Teignbridge District Council within 28 days of the change.

**4) St. Andrew's Church – grant application to support a fund-raising recipe book.** To consider this application and agree any actions and associated expenditure.

**4) Matters raised by the Chairman** (for information)

**5) District and County Councillor Reports -**

**6) Minutes** – to approve the virtual Minutes of the meeting held on the 12<sup>th</sup> January 2021.

**7) Proposed electricity sub-station** – to reply to the consultation with the Council's preferred option from the 3 choices submitted.

Site 1 – Marsh Barton Industrial Estate.

Site 2 – Matford Home Farm.

Site 3 – Off Old Matford Lane and bordered by both the A30 and the M5

**8) Financial Regulations 2021** – to resolve to approve the updated Financial Regulations.

**9) Open Spaces Committee report -**

Two dog waste bin empties are charged to Council annually. These are emptied fortnightly and the cost per empty from April is £11.10 + annual admin fee of £25.50: to be noted.

**PLANNING**

**10) Planning Applications** - Teignbridge District Council has asked for comments from the Parish Council on the following planning applications:

- i. 20/02188/FUL & 20/02189/LBC Conversion of the north east wing of the courtyard to a single dwelling and other works, The Stables, Trehill.
- ii. 20/00174/CLDE Certificate of lawfulness for existing use of part building as manager's accommodation, Gissons Hotel, Kennford.
- iii. 20/02376/HOU Single storey side extension and demolition of existing garages and erection of detached garage/car port and store, The Haven, Kennford.
- iv. 20/02357/HOU Two storey side extension, 5 Bay Trees, Kennford.
- v. 21/00057/FUL Proposed extension of opening hours to allow the café to operate in evenings, Monday to Thursday and Sunday, 7am to 10pm, Friday and Saturday 7am to 11pm, and extension for toilets. Partridge Cycles, Kennford.
- vi. 21/00213/HOU Replacement single storey extension and detached garage, Pixie Cottage, Kennford.
- vii. County Matter Planning Kenbury Wood Landfill Site – retrospective application to vary condition 2 of permission 18/01322/DCC, to change the dimensions and fabric of the building to a portal framed building clad in plastic coated steel sheet.

**Planning Decisions**

- a) 20/02351/FUL Two extensions to provide covered veranda areas, Lower Brenton.  
GRANTED
- b) 21/00018/DCC temporary use of a portable cabin to provide safe distancing for employees, Kenbury Wood Landfill Site.  
NO OBJECTIONS

**11) FINANCE**

<b>Expenditure</b>	Little Fields Farm – Cllr. Chislett (spray)	£20.95	BACs
	Exe Estuary Pest Control	£32.91	BACs
	Employment January	£536.00	BACs
	Fox Fencing (post & rails, the Meadow)	£1200.00	BACs
	Tim Hobbs – replace faulty water heater		
	Playbox	£210.00	BACs
	Visionict website hosting to March 2022	£150.00	BACs

Bank Reconciliation and Statement, for information

Council to resolve to accept the accounts.

**12) Internal Audit** – to agree to Hania Lee of Lee Accounting to be Council's Internal Auditor for year ending 31<sup>st</sup> March 2021.

**13) Internal Control Statement** – to agree this statement is fit for purpose.

**14) Asset Register** – to agree the asset register for accuracy.

**15) Clerk training seminar** – Clerk's request to attend a virtual seminar in March at a cost of £45+ VAT.

**16) Devon Interim Carbon Plan** – currently out for consultation – to respond.

**17) Playbox** – Anna Knapton is the new manager at the Playbox – to be noted.

**18) Clerk's report** –

- i. The budget with the agreed precept has been published to the Council's website.

**Councillor's reports and External Meetings attended (for information only)**

**Items for Information** - The next virtual council meeting will be on Tuesday, 9<sup>th</sup> March 2021, 7.00pm.

**Email Circulation**

NALC Chief Executive's Bulletin (sent 25/01)

DALC Newsletter 6 (sent 29/01)